



# Lavon City Council Regular Meeting

P.O. Box 340 ~ 120 School Rd.  
Lavon, TX 75166  
Ph. (972) 843-4220 ~ Fax (972) 843-0397

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## LAVON CITY HALL – COUNCIL ROOM

**February 16, 2016**

**6:00 PM**

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### NOTICE OF ATTENDANCE

**NOTICE** is hereby given that members of the Lavon Economic Development Corporation, Lavon Planning and Zoning Commission, Parks and Recreation Board, Infrastructure and Facilities Commission and Tax Increment Financing Zone #1 Board may be in attendance at this Lavon City Council Meeting.

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- I. PRESIDING OFFICER TO CALL THE LAVON CITY COUNCIL MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- II. PRESIDING OFFICER WILL OPEN AN ORDINANCE WORKSHOP.**
- III. PRESIDING OFFICER WILL CLOSE THE ORDINANCE WORKSHOP AT APPROXIMATELY 7:00 P.M.**
- IV. AFTER A SHORT RECESS THE PRESIDING OFFICER WILL OPEN THE REGULAR MEETING AT APPROXIMATELY 7:15 P.M.**
- V. PRESIDING OFFICER TO LEAD THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**
- VI. INVOCATION**
- VII. CITIZENS COMMENTS**

Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.
- VIII. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

Members of City Council have the opportunity to notify others of community events, functions and other activities.
- IX. STAFF REPORTS**
  - A.** City Secretary – Training, Early voting, Outlook revision process
  - B.** Police Department – Recent accidents on SH 78, new Public Works Director search
  - C.** Fire Department – Emergency Operations Plan, Emergency Response Staffing update
  - D.** Public Works – Flashing School Zone Sign, Trash pickup on Bois 'Arc, SH 78, SH 205, SH 6, Pre-Con Meeting for Traditions at Grand Heritage West, Road repairs in Bently Farms
- X. CONSENT AGENDA**

Heritage Public Improvement District #1 Assessment Report Summary dated 12/31/15.\* (Davis)
- XI. CONSIDERATION AND ACTION**
  - A.** City Council to Consider and Act on a one-time extension to allow employees an extra thirty days to exhaust vacation days remaining from 2015. (Teske)
  - B.** City Council to Consider and Act on approving Resolution № 2016-02-01, a resolution concerning the carrying of handguns during certain meetings. (Jones)
  - C.** City Council to Consider and Act on approving a Memorandum of Understanding between the City of Lavon and the Nevada Volunteer Fire Department. (Scott)



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- D.** City Council to Consider and Act on authorizing an RFP for turn-key construction of a Storm Siren system with voice broadcast option, project not to exceed \$70,000.00 and not to commence until funded in a revised city budget. (Scott)

## **XII. DISCUSSION**

- A.** City Council to discuss Aerial Mapping of the City. (Teske)  
**B.** City Council to discuss Texas Guidelines for film friendly certification. (Teske)  
**C.** City Council to discuss Tier 1 – 2015 Partial Exemption Racial Profiling Report. (Jones)  
**D.** City Council to discuss monthly credit card statement. (Davis)  
**E.** City Council to discuss monthly Comp time report. (Davis)

## **XIII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

## **XIV. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Notes to the Agenda:

1. Items marked with an \* are consent items considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to retire into executive session under Sections 551.071 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-843-4220 two working days prior to the meeting so that appropriate arrangements can be made.

**This is to certify that I Kelly Davis, City Secretary for the City of Lavon, posted this Agenda on the glass of the front door of the City Hall, facing the outside, the City's website at [www.cityoflavon.com](http://www.cityoflavon.com) and on the City Hall bulletin board, on or before 7:00 PM on February 12, 2016.**

  
\_\_\_\_\_  
**Kelly Davis, City Secretary**

Removed from posting this \_\_\_\_\_ day of February, 2016 at \_\_\_\_\_ a.m. / p.m.

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Kelly Davis, City Secretary

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02/12/16

Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
 October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Dedicated Fund</b>				
City Hall/Comm Ctr Renovation				
10-3500 · General Fund Transfer	0.00	0.00	0.00	0.0%
10-3501 · Cash Donations	0.00	0.00	0.00	0.0%
10-3505 · Carryover from Prior Year	0.00	3,197.00	-3,197.00	0.0%
<b>Total City Hall/Comm Ctr Renovation</b>	<b>0.00</b>	<b>3,197.00</b>	<b>-3,197.00</b>	<b>0.0%</b>
<b>Community Center</b>				
10-3651 · Community Center Carryover	0.00	0.00	0.00	0.0%
<b>Total Community Center</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Dedicated-Court Related Income</b>				
10-3000 · Judicial Enhancement	113.84	250.00	-136.16	45.5%
10-3001 · Municipal Bldg Security	703.40	2,000.00	-1,296.60	35.2%
10-3002 · Municipal Technology	937.86	2,200.00	-1,262.14	42.6%
10-3005 · Muncpl Bldg Security Carryover	0.00	5,391.00	-5,391.00	0.0%
10-3006 · Judicial Enhance Carryover	0.00	805.00	-805.00	0.0%
10-3007 · Muncpl Technolgy Carryover	0.00	15,529.00	-15,529.00	0.0%
10-3008 · Court Cost to State Income	14,875.96	50,000.00	-35,124.04	29.8%
10-3009 · State Child Safety Seat	54.50	250.00	-195.50	21.8%
10-3010 · Court Fees	0.00	0.00	0.00	0.0%
<b>Total Dedicated-Court Related Income</b>	<b>16,685.56</b>	<b>76,425.00</b>	<b>-59,739.44</b>	<b>21.8%</b>
<b>Dedicated-Forfeited Assets</b>				
10-3101 · Forfeited Assets Svgs Carryover	0.00	1,089.00	-1,089.00	0.0%
<b>Total Dedicated-Forfeited Assets</b>	<b>0.00</b>	<b>1,089.00</b>	<b>-1,089.00</b>	<b>0.0%</b>
<b>Dedicated-State Funded Training</b>				
10-3201 · Marshal Traing Svgs Carryover	0.00	1,913.00	-1,913.00	0.0%
10-3300 · PD State Funded Training	0.00	1,000.00	-1,000.00	0.0%
<b>Total Dedicated-State Funded Training</b>	<b>0.00</b>	<b>2,913.00</b>	<b>-2,913.00</b>	<b>0.0%</b>
<b>Parks &amp; Rec Fund</b>				
10-3600 · General Fund Transfer	0.00	0.00	0.00	0.0%
10-3603 · Grants	30,000.00	30,000.00	0.00	100.0%
10-3605 · City Hall Park Carryover	0.00	5,000.00	-5,000.00	0.0%
10-3606 · Sports Complex Closing Costs	0.00	0.00	0.00	0.0%
10-3607 · GF Transfer - Sports Complex	0.00	0.00	0.00	0.0%
10-3608 · GF Transfer Eagle Pond Walking	0.00	0.00	0.00	0.0%
10-3609 · GF Trans Sports Complex Design	0.00	0.00	0.00	0.0%
10-3611 · Sports Complex Design EDC Cont.	0.00	0.00	0.00	0.0%
<b>Total Parks &amp; Rec Fund</b>	<b>30,000.00</b>	<b>35,000.00</b>	<b>-5,000.00</b>	<b>85.7%</b>
<b>PD Related Contributions</b>				
10-3800 · National Night Out	0.00	200.00	-200.00	0.0%
10-3801 · PD Water Donation	0.00	100.00	-100.00	0.0%
10-3802 · WalMart Taser Grant	0.00	0.00	0.00	0.0%
10-3803 · Tobacco Enforcement	300.00	0.00	300.00	100.0%
10-3805 · Safe Kids Program	0.00	0.00	0.00	0.0%
<b>Total PD Related Contributions</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Reserve Fund Income</b>				
10-2950 · Prior Year Reserve Carryover	0.00	271,285.00	-271,285.00	0.0%
10-2951 · General Fund Transfer	0.00	10,573.00	-10,573.00	0.0%
<b>Total Reserve Fund Income</b>	<b>0.00</b>	<b>281,858.00</b>	<b>-281,858.00</b>	<b>0.0%</b>
<b>Sewer Tap Fund Income</b>				
10-3400 · Sewer Tap Fees	33,000.00	55,000.00	-22,000.00	60.0%
10-3401 · Sewer Service Transfer	57,967.87	240,696.00	-182,728.13	24.1%
10-3403 · Banking Interest	35.80	175.00	-139.20	20.5%
10-3404 · Sewer Tap Fees New Addition	0.00	66,000.00	-66,000.00	0.0%
10-3405 · NTMWD Feasability Study	18,797.00			
<b>Total Sewer Tap Fund Income</b>	<b>109,800.67</b>	<b>361,871.00</b>	<b>-252,070.33</b>	<b>30.3%</b>
<b>Street Repair Fund Income</b>				
10-3610 · Street Maintenance Sales Tax	11,009.63	32,500.00	-21,490.37	33.9%
10-3612 · General Fund Transfer	0.00	0.00	0.00	0.0%
10-3614 · Geren Rd. General Fund Transfer	0.00	0.00	0.00	0.0%
<b>Total Street Repair Fund Income</b>	<b>11,009.63</b>	<b>32,500.00</b>	<b>-21,490.37</b>	<b>33.9%</b>

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02/12/16  
Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
**October 2015 through September 2016**

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Tax Note - Sewer Project - EDC</b>				
10-3675 · Bank Loan For Sewer Project	12,215.91	13,249.00	-1,033.09	92.2%
<b>Total Tax Note - Sewer Project - EDC</b>	12,215.91	13,249.00	-1,033.09	92.2%
<b>Total Dedicated Fund</b>	180,011.77	808,402.00	-628,390.23	22.3%
<b>General Fund</b>				
<b>Judicial Branch</b>				
10-1300 · City Portion Child Safety Seat	0.00	0.00	0.00	0.0%
10-1301 · Court Fees	782.75	2,200.00	-1,417.25	35.6%
10-1302 · State Court Cost	0.00	0.00	0.00	0.0%
<b>Total Judicial Branch</b>	782.75	2,200.00	-1,417.25	35.6%
<b>Legislative Branch</b>				
10-1400 · Administrative Fee	5,900.80	10,000.00	-4,099.20	59.0%
10-1401 · Banking Interest	102.36	1,050.00	-947.64	9.7%
10-1403 · Utility Late Fees	7,672.54	22,000.00	-14,327.46	34.9%
10-1404 · Photocopies	0.50	25.00	-24.50	2.0%
10-1405 · Refunds and Credits	0.00	0.00	0.00	0.0%
10-1406 · Return of Equity - Insurance	304.15	730.00	-425.85	41.7%
10-1408 · Restitution Pay	1,625.00	4,750.00	-3,125.00	34.2%
10-1410 · Comm Ctr/Pav Rent Fees	832.25	1,575.00	-742.75	52.8%
<b>Total Legislative Branch</b>	16,437.60	40,130.00	-23,692.40	41.0%
<b>Operations Division</b>				
10-1500 · Food Service Inspection Permits	3,700.00	3,410.00	290.00	108.5%
10-1501 · General Permit Fees	10,392.40	35,000.00	-24,607.60	29.7%
10-1502 · New Building Permit Fees	44,682.15	75,000.00	-30,317.85	59.6%
10-1503 · OSSF Permit Fees	800.00	400.00	400.00	200.0%
10-1504 · PD Fines / Fees	22,938.78	70,000.00	-47,061.22	32.8%
10-1505 · PD Warrant Fines / Fees	1,396.75	9,700.00	-8,303.25	14.4%
10-1506 · Sale of Property	0.00	0.00	0.00	0.0%
10-1508 · PD SRO	6,689.74	18,596.00	-11,906.26	36.0%
10-1509 · Arbor Day Beautification Proj	0.00	0.00	0.00	0.0%
10-1510 · New Addition Building Permits	0.00	90,000.00	-90,000.00	0.0%
<b>Total Operations Division</b>	90,599.82	302,106.00	-211,506.18	30.0%
<b>Prior Year Carryover</b>				
10-1570 · Prior Yr Carryover FY 2013-2014	0.00	0.00	0.00	0.0%
<b>Total Prior Year Carryover</b>	0.00	0.00	0.00	0.0%
<b>Taxes</b>				
10-1600 · Franchise Tax	5,741.82	111,000.00	-105,258.18	5.2%
10-1601 · Property Tax	949,059.82	1,006,000.00	-56,940.18	94.3%
10-1602 · Sales & Use Tax	44,133.16	130,000.00	-85,866.84	33.9%
<b>Total Taxes</b>	998,934.80	1,247,000.00	-248,065.20	80.1%
<b>Transfer Utility Income</b>				
10-1200 · Solid Waste Funds Transfer	48,745.00	154,966.00	-106,221.00	31.5%
10-1201 · Sanitary Sewer Fund Transfer	42,915.00	120,000.00	-77,085.00	35.8%
<b>Total Transfer Utility Income</b>	91,660.00	274,966.00	-183,306.00	33.3%
<b>Total General Fund</b>	1,198,414.97	1,866,402.00	-667,987.03	64.2%
<b>PID Account</b>				
<b>PID Income</b>				
10-1250 · Bank Interest	6.67	40.00	-33.33	16.7%
PID Income - Other	0.00	0.00	0.00	0.0%
<b>Total PID Income</b>	6.67	40.00	-33.33	16.7%
<b>Total PID Account</b>	6.67	40.00	-33.33	16.7%
<b>TIF Account</b>				
<b>TIF Fund Income</b>				
10-1320 · City of Lavon Portion	0.00	85,000.00	-85,000.00	0.0%
10-1321 · Collin County Portion	0.00	50,000.00	-50,000.00	0.0%
10-1325 · TIF Banking Interest	102.34	1,050.00	-947.66	9.7%
<b>Total TIF Fund Income</b>	102.34	136,050.00	-135,947.66	0.1%
<b>Total TIF Account</b>	102.34	136,050.00	-135,947.66	0.1%
<b>TIF CC Account</b>				
TIF CC Fund Banking Interest	58.25	0.00	58.25	100.0%
<b>Total TIF CC Account</b>	58.25	0.00	58.25	100.0%

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**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
 October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Utility Fund Income</b>				
Miscellaneous Payments				
10-2200 · Admin Fee	0.00	0.00	0.00	0.0%
10-2201 · Late Fee	248.57	0.00	248.57	100.0%
10-2202 · Online Permit Payments	350.00	0.00	350.00	100.0%
10-2203 · NSF Fees	0.00	0.00	0.00	0.0%
10-2205 · Facility Rental	75.00			
<b>Total Miscellaneous Payments</b>	<b>673.57</b>	<b>0.00</b>	<b>673.57</b>	<b>100.0%</b>
Sanitary Sewer				
10-2100 · Sewer Payments	127,427.17	360,696.00	-233,268.83	35.3%
<b>Total Sanitary Sewer</b>	<b>127,427.17</b>	<b>360,696.00</b>	<b>-233,268.83</b>	<b>35.3%</b>
Solid Waste Payments				
10-2000 · Solid Waste Payments	149,582.36	371,129.00	-221,546.64	40.3%
<b>Total Solid Waste Payments</b>	<b>149,582.36</b>	<b>371,129.00</b>	<b>-221,546.64</b>	<b>40.3%</b>
<b>Total Utility Fund Income</b>	<b>277,683.10</b>	<b>731,825.00</b>	<b>-454,141.90</b>	<b>37.9%</b>
<b>Total Income</b>	<b>1,656,277.10</b>	<b>3,542,719.00</b>	<b>-1,886,441.90</b>	<b>46.8%</b>
<b>Gross Profit</b>	<b>1,656,277.10</b>	<b>3,542,719.00</b>	<b>-1,886,441.90</b>	<b>46.8%</b>
<b>Expense</b>				
Dedicated Fund Expenses				
City Hall/Com Ctr Renovation				
90-0500 · Projects	0.00	3,197.00	-3,197.00	0.0%
<b>Total City Hall/Com Ctr Renovation</b>	<b>0.00</b>	<b>3,197.00</b>	<b>-3,197.00</b>	<b>0.0%</b>
Community Center Expense				
90-1003 · Entertainment - TV, Wii, Games	0.00	0.00	0.00	0.0%
90-1005 · Community Center Renovation	0.00	2,999.00	-2,999.00	0.0%
<b>Total Community Center Expense</b>	<b>0.00</b>	<b>2,999.00</b>	<b>-2,999.00</b>	<b>0.0%</b>
Court Related Expense				
90-8000 · Municipal Bldg Security	242.70	7,391.00	-7,148.30	3.3%
90-8001 · Judicial Enhancement	0.00	1,055.00	-1,055.00	0.0%
90-8002 · Municipal Technology	3,469.04	17,729.00	-14,259.96	19.6%
90-8003 · Court Cost to State Expense	20,579.75	50,000.00	-29,420.25	41.2%
90-8004 · State Child Safety Seat Expense	337.50	250.00	87.50	135.0%
90-8008 · Trans to GF Child Safety Seat	0.00	0.00	0.00	0.0%
<b>Total Court Related Expense</b>	<b>24,628.99</b>	<b>76,425.00</b>	<b>-51,796.01</b>	<b>32.2%</b>
Forfeited Assets Expense				
Forfeited Assets Exp.				
90-7990 · Police Equipment	0.00	1,089.00	-1,089.00	0.0%
<b>Total Forfeited Assets Exp.</b>	<b>0.00</b>	<b>1,089.00</b>	<b>-1,089.00</b>	<b>0.0%</b>
<b>Total Forfeited Assets Expense</b>	<b>0.00</b>	<b>1,089.00</b>	<b>-1,089.00</b>	<b>0.0%</b>
Marshal Training Expense				
90-8200 · Marshal Law Enf. Training	0.00	1,913.00	-1,913.00	0.0%
90-8300 · PD State Funded Training	0.00	2,036.00	-2,036.00	0.0%
<b>Total Marshal Training Expense</b>	<b>0.00</b>	<b>3,949.00</b>	<b>-3,949.00</b>	<b>0.0%</b>
Parks & Rec. Fund				
90-8590 · Parks & Rec Events	0.00	0.00	0.00	0.0%
90-8600 · Park Projects	0.00	35,000.00	-35,000.00	0.0%
90-8604 · Sports Complex Expense	0.00	263,941.23	-263,941.23	0.0%
90-8605 · Sports Complex Closing Cost	0.00	11,796.20	-11,796.20	0.0%
90-8606 · Sports Complex Design	0.00	8,200.00	-8,200.00	0.0%
<b>Total Parks &amp; Rec. Fund</b>	<b>0.00</b>	<b>318,937.43</b>	<b>-318,937.43</b>	<b>0.0%</b>
PD Dedicated Expense				
90-8800 · National Night Out Expense	0.00	200.00	-200.00	0.0%
90-8801 · PD Donated Water Expense	0.00	100.00	-100.00	0.0%
90-8802 · Tasers from WalMart Grant	0.00	0.00	0.00	0.0%
<b>Total PD Dedicated Expense</b>	<b>0.00</b>	<b>300.00</b>	<b>-300.00</b>	<b>0.0%</b>
Sewer Tap Fund Expenses				
90-8400 · Developer Reimb. Expense	0.00	223,781.00	-223,781.00	0.0%
90-8401 · Infrastructure Mtnc.	0.00	0.00	0.00	0.0%
90-8402 · NTMWD Maintenance	79,680.00	159,360.00	-79,680.00	50.0%
90-8403 · Electric	10,977.38	36,480.00	-25,502.62	30.1%
90-8404 · General Maintenance	902.81	18,000.00	-17,097.19	5.0%
<b>Total Sewer Tap Fund Expenses</b>	<b>91,560.19</b>	<b>437,621.00</b>	<b>-346,060.81</b>	<b>20.9%</b>

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02/12/16

Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
 October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Street Repair Expense</b>				
90-8480 · Lake Road Payoff	0.00	0.00	0.00	0.0%
90-8482 · Interlocal Street Package	12,106.39	36,319.00	-24,212.61	33.3%
90-8483 · Street Proj maint TBD	0.00	2,101.00	-2,101.00	0.0%
90-8484 · Geren Rd. Repair	0.00	75,000.00	-75,000.00	0.0%
<b>Total Street Repair Expense</b>	<b>12,106.39</b>	<b>113,420.00</b>	<b>-101,313.61</b>	<b>10.7%</b>
<b>Tax Note - Sewer Project - EDC</b>				
90-8650 · EDC Funding	12,215.91	14,464.91	-2,249.00	84.5%
90-8651 · Tax Note - Cost of Issuance	0.00	0.00	0.00	0.0%
90-8652 · Tax Note - Bank Counsel Fees	0.00	0.00	0.00	0.0%
<b>Total Tax Note - Sewer Project - EDC</b>	<b>12,215.91</b>	<b>14,464.91</b>	<b>-2,249.00</b>	<b>84.5%</b>
<b>Total Dedicated Fund Expenses</b>	<b>140,511.48</b>	<b>972,402.34</b>	<b>-831,890.86</b>	<b>14.4%</b>
<b>General Account</b>				
<b>Jud. Br. Admin</b>				
20-6001 · Credit Card Fees	221.74	1,775.00	-1,553.26	12.5%
20-6005 · Child Safety Seat to State	0.00	0.00	0.00	0.0%
20-6006 · Jury Panel	0.00	150.00	-150.00	0.0%
20-6007 · Health Insurance	1,082.24	3,246.00	-2,163.76	33.3%
20-6250 · Office Supplies	324.05	2,000.00	-1,675.95	16.2%
20-6300 · Payroll- Court Clerk	11,233.97	36,952.00	-25,718.03	30.4%
20-6301 · Payroll - Part Time Court Clerk	3,935.61	10,611.00	-6,675.39	37.1%
20-6302 · Payroll - Judge	600.00	4,500.00	-3,900.00	13.3%
20-6303 · Payroll - Prosecutor	525.00	4,500.00	-3,975.00	11.7%
20-6400 · Postal Fees	49.00	450.00	-401.00	10.9%
20-6420 · State Court Cost	0.00	0.00	0.00	0.0%
20-6800 · Training	0.00	1,000.00	-1,000.00	0.0%
<b>Total Jud. Br. Admin</b>	<b>17,971.61</b>	<b>65,184.00</b>	<b>-47,212.39</b>	<b>27.6%</b>
<b>Legislative Branch</b>				
30-6010 · Advertising, Notices & Pubs	999.29	6,000.00	-5,000.71	16.7%
30-6015 · Building Supplies	210.30	2,000.00	-1,789.70	10.5%
30-6020 · City Sec. Cell Phone	192.72	600.00	-407.28	32.1%
30-6021 · Cell Phone Stipend - Treasurer	0.00	0.00	0.00	0.0%
30-6022 · Cty Sv Coor Cell Phone	142.80	477.00	-334.20	29.9%
30-6060 · Computer (Server/Software)	0.00	2,675.00	-2,675.00	0.0%
30-6061 · Copier	0.00	0.00	0.00	0.0%
30-6065 · Council Events	340.65	650.00	-309.35	52.4%
30-6070 · Cleaning	1,400.00	4,200.00	-2,800.00	33.3%
30-6080 · CPA	0.00	2,000.00	-2,000.00	0.0%
30-6081 · Drinking Water All Depts	45.00	1,000.00	-955.00	4.5%
30-6100 · Dues & Fees	455.11	1,500.00	-1,044.89	30.3%
30-6101 · Elections	0.00	6,200.00	-6,200.00	0.0%
30-6103 · Health Insurance	6,493.44	19,480.00	-12,986.56	33.3%
30-6104 · Community Events	2,049.66	4,000.00	-1,950.34	51.2%
30-6250 · Office Supplies	2,405.79	3,350.00	-944.21	71.8%
30-6251 · Office Furniture	0.00	1,000.00	-1,000.00	0.0%
30-6252 · Office Equipment	0.00	6,500.00	-6,500.00	0.0%
30-6300 · Payroll - City Secretary	10,662.11	47,520.00	-36,857.89	22.4%
30-6301 · Payroll - City Services Coord.	11,683.17	32,793.00	-21,109.83	35.6%
30-6302 · Payroll - Treasure	12,549.60	36,254.00	-23,704.40	34.6%
30-6323 · Payroll - Assist City Secretary	6,279.99	32,469.00	-26,189.01	19.3%
30-6324 · Payroll-Comm Events Coordinator	495.00	3,500.00	-3,005.00	14.1%
30-6400 · Postal Fees	13.30	250.00	-236.70	5.3%
30-6415 · Records Storage	464.40	1,392.00	-927.60	33.4%
30-6500 · Software	519.00	1,250.00	-731.00	41.5%
30-6800 · Training	0.00	3,000.00	-3,000.00	0.0%
30-6801 · Uniforms	0.00	0.00	0.00	0.0%
30-7000 · Electric	-335.08	6,000.00	-6,335.08	-5.6%
30-7001 · Internet	0.00	0.00	0.00	0.0%
30-7002 · Natural Gas	994.60	4,000.00	-3,005.40	24.9%
30-7003 · Telephone	1,946.89	5,750.00	-3,803.11	33.9%
30-7004 · Water	118.89	500.00	-381.11	23.8%
<b>Total Legislative Branch</b>	<b>60,126.63</b>	<b>236,310.00</b>	<b>-176,183.37</b>	<b>25.4%</b>

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Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
 October 2015 through September 2016

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Operations Division</b>				
<b>Fire Services</b>				
40-6000 - Emergency Services Equip.	22,501.41	22,502.00	-0.59	100.0%
40-6001 - Explorer Post program	0.00	0.00	0.00	0.0%
40-6002 - Equipment Maint and Repair	250.00	5,000.00	-4,750.00	5.0%
40-6010 - Fuel	432.84	5,000.00	-4,567.16	8.7%
40-6101 - Fire Marshal Dues & Fees	0.00	170.00	-170.00	0.0%
40-6200 - Safety Fire Equipment	0.00	200.00	-200.00	0.0%
40-6201 - Fire Hose (5)	0.00	1,250.00	-1,250.00	0.0%
40-6202 - TFT Nozzles for E2 (2)	0.00	1,700.00	-1,700.00	0.0%
40-6203 - 3" Fire Hose (5)	0.00	1,050.00	-1,050.00	0.0%
40-6204 - NFPA Pump/Ladder Testin E2	0.00	450.00	-450.00	0.0%
40-6205 - Dir of Health & Life Safety	18,461.52	60,000.00	-41,538.48	30.8%
40-6206 - Health Insurance	1,082.24	6,494.00	-5,411.76	16.7%
40-6207 - PT Personnel Stipend	0.00	22,000.00	-22,000.00	0.0%
40-6208 - Graphics/Uniforms	0.00	800.00	-800.00	0.0%
40-6209 - Cell Phone	286.16	900.00	-613.84	31.8%
40-7000 - Electric	416.24	1,800.00	-1,383.76	23.1%
40-7001 - Natural Gas	185.72	1,000.00	-814.28	18.6%
40-7002 - Water	107.68	400.00	-292.32	26.9%
<b>Total Fire Services</b>	<b>43,723.81</b>	<b>130,716.00</b>	<b>-86,992.19</b>	<b>33.4%</b>
<b>Police Department</b>				
Missing Reqs	0.00	0.00	0.00	0.0%
40-6014 - AED's (4)	0.00	6,400.00	-6,400.00	0.0%
40-6015 - Audio Visual	362.71	1,800.00	-1,437.29	20.2%
40-6016 - Barricades (6)	0.00	3,000.00	-3,000.00	0.0%
40-6021 - Cell Phone Staff	1,926.38	7,900.00	-5,973.62	24.4%
40-6050 - Child Abuse Interlocal	1,500.00	1,500.00	0.00	100.0%
40-6055 - Cleaning	1,400.00	4,200.00	-2,800.00	33.3%
40-6056 - Crime Scene Camera	0.00	1,000.00	-1,000.00	0.0%
40-6061 - Computers	149.00	6,500.00	-6,351.00	2.3%
40-6070 - Crime Prevention	390.24	1,800.00	-1,409.76	21.7%
40-6071 - Database Services	120.00	400.00	-280.00	30.0%
40-6072 - Dispatch	8,864.36	17,729.00	-8,864.64	50.0%
40-6102 - Dues & Fees	10.00	800.00	-790.00	1.3%
40-6140 - Emergency Equipment	82.97	3,000.00	-2,917.03	2.8%
40-6141 - Explorer Post Program	512.45	5,000.00	-4,487.55	10.2%
40-6143 - Health	15,692.48	51,946.00	-36,253.52	30.2%
40-6146 - COP/COO Meals & Entertainment	31.05	500.00	-468.95	6.2%
40-6150 - Inmate Boarding	139.58	1,200.00	-1,060.42	11.6%
40-6160 - Mobile Internet	739.46	3,000.00	-2,260.54	24.6%
40-6252 - Office Equipment	0.00	1,000.00	-1,000.00	0.0%
40-6253 - Office Supplies	294.03	3,000.00	-2,705.97	9.8%
40-6300 - Payroll - COP/COO	27,432.50	77,795.00	-50,362.50	35.3%
40-6301 - Payroll - Staff	0.00	0.00	0.00	0.0%
40-6307 - Payroll - School Res Officer	14,227.92	43,190.00	-28,962.08	32.9%
40-6308 - Payroll - Sergeant	21,942.40	62,226.00	-40,283.60	35.3%
40-6309 - Payroll - Officer 1	18,979.40	53,823.00	-34,843.60	35.3%
40-6310 - Payroll - Officer 2	12,111.39	43,190.00	-31,078.61	28.0%
40-6311 - Payroll - Officer 3	14,802.48	42,763.00	-27,960.52	34.6%
40-6312 - Payroll - Officer 4	15,230.49	43,190.00	-27,959.51	35.3%
40-6313 - Payroll - Officer 5	14,515.20	41,933.00	-27,417.80	34.6%
40-6314 - Night Shift Officer	0.00	41,103.00	-41,103.00	0.0%
40-6320 - Payroll - OT & Drug Investig	0.00	0.00	0.00	0.0%
40-6321 - Corporal Pay Adjustment	0.00	0.00	0.00	0.0%
40-6350 - Police Equipment Mtn.	269.55	3,000.00	-2,730.45	9.0%
40-6400 - Postal Fees	45.76	400.00	-354.24	11.4%
40-6451 - Radio	0.00	5,000.00	-5,000.00	0.0%
40-6452 - School Resource Expense	0.00	500.00	-500.00	0.0%
40-6453 - Report Management System	0.00	1,600.00	-1,600.00	0.0%
40-6501 - Software	1,800.00	2,000.00	-200.00	90.0%
40-6502 - Tazers (3)	0.00	5,400.00	-5,400.00	0.0%
40-6650 - TLETS Management	7,500.00	7,500.00	0.00	100.0%
40-6801 - Training	82.08	5,500.00	-5,417.92	1.5%
40-6850 - Uniform	644.96	4,400.00	-3,755.04	14.7%
40-6900 - Vehicle Cleaning	110.00	350.00	-240.00	31.4%
40-6903 - Vehicle Fuel	4,333.88	22,000.00	-17,666.12	19.7%
40-6904 - Vehicle Mtn.	2,960.71	10,000.00	-7,039.29	29.6%
40-6950 - Vests	0.00	3,000.00	-3,000.00	0.0%
40-7025 - Electric	1,296.82	5,000.00	-3,703.18	25.9%
40-7027 - Telephone	2,201.11	6,540.00	-4,338.89	33.7%
40-7028 - Water	118.88	350.00	-231.12	34.0%
<b>Total Police Department</b>	<b>192,820.24</b>	<b>653,428.00</b>	<b>-460,607.76</b>	<b>29.5%</b>



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Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
**October 2015 through September 2016**

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Public Works</b>				
Missing Reqs	0.00	0.00	0.00	0.0%
40-5980 · Audio Visual	0.00	700.00	-700.00	0.0%
40-5985 · Bear Creek/Eagle Pond/Improvmt	0.00	3,000.00	-3,000.00	0.0%
40-5999 · Computer / Computer Equip	0.00	0.00	0.00	0.0%
40-6022 · Cell Phone - Director	209.50	800.00	-590.50	26.2%
40-6023 · Cell Phone - Operator1	249.50	800.00	-550.50	31.2%
40-6024 · Cell Phone - Operator 2	142.80	800.00	-657.20	17.9%
40-6051 · Building Inspector	14,269.18	37,000.00	-22,730.82	38.6%
40-6104 · Code Enforcement	35.53	1,000.00	-964.47	3.6%
40-6105 · Food Service Inspector	350.00	2,500.00	-2,150.00	14.0%
40-6155 · Grounds Mtnc	-2,413.42	6,500.00	-8,913.42	-37.1%
40-6156 · Heavy Equipment Mtnc	1,434.19	5,000.00	-3,565.81	28.7%
40-6260 · Health Insurance	6,493.44	19,480.00	-12,986.56	33.3%
40-6265 · Meals & Travel	78.71	500.00	-421.29	15.7%
40-6267 · MS4 Supplies	0.00	2,000.00	-2,000.00	0.0%
40-6270 · PW Office Supplies	330.80	500.00	-169.20	66.2%
40-6302 · Payroll - Director	16,675.20	47,289.00	-30,613.80	35.3%
40-6303 · Payroll - Operator 1	9,799.20	28,309.00	-18,509.80	34.6%
40-6304 · Payroll - Operator 2	8,722.22	25,459.00	-16,736.78	34.3%
40-6306 · Payroll - Part Time	0.00	6,000.00	-6,000.00	0.0%
40-6545 · Postage	80.76	1,000.00	-919.24	8.1%
40-6550 · Signage	3,860.92	10,000.00	-6,139.08	38.6%
40-6700 · State OSSF Fees	0.00	300.00	-300.00	0.0%
40-6701 · Street Lights	12,255.96	42,824.00	-30,568.04	28.6%
40-6703 · Street Repair/Maintenance	356.84	20,000.00	-19,643.16	1.8%
40-6749 · Mosquito Spraying	0.00	10,000.00	-10,000.00	0.0%
40-6750 · Tools	726.17	3,000.00	-2,273.83	24.2%
40-6802 · Training	1,947.77	4,000.00	-2,052.23	48.7%
40-6851 · Uniform	407.75	2,000.00	-1,592.25	20.4%
40-6901 · PW Facility Rental	3,250.00	7,800.00	-4,550.00	41.7%
40-6905 · Vehicle Fuel	1,217.49	8,000.00	-6,782.51	15.2%
40-6906 · Vehicle Mtnc.	436.06	5,000.00	-4,563.94	8.7%
40-6907 · Welder/Torch Equipment	0.00	0.00	0.00	0.0%
40-6908 · Zero Turn Mower/Flail mower	0.00	5,000.00	-5,000.00	0.0%
40-6909 · Gooseneck Trailer	5,000.00	5,000.00	0.00	100.0%
40-6910 · Jet Machine Rental	0.00	1,200.00	-1,200.00	0.0%
40-6911 · Boom Lift Rental	0.00	3,580.00	-3,580.00	0.0%
40-6912 · Fire Extinguishers	0.00	600.00	-600.00	0.0%
40-6913 · New PW Truck	6,338.14	7,000.00	-661.86	90.5%
<b>Total Public Works</b>	<b>92,254.71</b>	<b>323,941.00</b>	<b>-231,686.29</b>	<b>28.5%</b>
<b>Total Operations Division</b>	<b>328,798.76</b>	<b>1,108,085.00</b>	<b>-779,286.24</b>	<b>29.7%</b>
<b>Other Expenses</b>				
<b>Debt Service</b>				
50-8011 · Copier Mtnc Contract	989.20	2,800.00	-1,810.80	35.3%
50-8013 · Pitney Bowes Contract	429.00	0.00	429.00	100.0%
50-8015 · Tractor	0.00	4,017.00	-4,017.00	0.0%
50-8016 · Radio Lease/Purchase	0.00	0.00	0.00	0.0%
50-8017 · New Police Vehicle	0.00	32,557.00	-32,557.00	0.0%
50-8018 · New Vehicle 1 of 3	0.00	17,000.00	-17,000.00	0.0%
<b>Total Debt Service</b>	<b>1,418.20</b>	<b>56,374.00</b>	<b>-54,955.80</b>	<b>2.5%</b>
<b>Facilities</b>				
50-8100 · Building Mtnc. - Main Campus	1,966.01	16,100.00	-14,133.99	12.2%
50-8101 · Bldg Mtnc - Emerg. Services	370.91	14,500.00	-14,129.09	2.6%
50-8110 · Solar Screens	0.00	2,500.00	-2,500.00	0.0%
50-8111 · New Doors - Main Campus	0.00	1,680.00	-1,680.00	0.0%
50-8112 · Stage fencing	0.00	800.00	-800.00	0.0%
<b>Total Facilities</b>	<b>2,336.92</b>	<b>35,580.00</b>	<b>-33,243.08</b>	<b>6.6%</b>
<b>Fund Transfer</b>				
50-8200 · Transfer to TIF	0.00	85,000.00	-85,000.00	0.0%
50-8201 · City Hall/Comm Ctr Ren Transfer	0.00	0.00	0.00	0.0%
50-8202 · Parks and Rec Transfer	0.00	0.00	0.00	0.0%
50-8203 · Resv / Unassigned Fund Transfer	0.00	14,542.00	-14,542.00	0.0%
50-8204 · Street Repair Transfer	0.00	0.00	0.00	0.0%
50-8205 · Sports Complex Design Transfer	0.00	0.00	0.00	0.0%
50-8206 · Walking Trail Transfer	0.00	0.00	0.00	0.0%
50-8207 · Phase 2 Radio Upgrade	0.00	50,000.00	-50,000.00	0.0%
<b>Total Fund Transfer</b>	<b>0.00</b>	<b>149,542.00</b>	<b>-149,542.00</b>	<b>0.0%</b>

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
**October 2015 through September 2016**

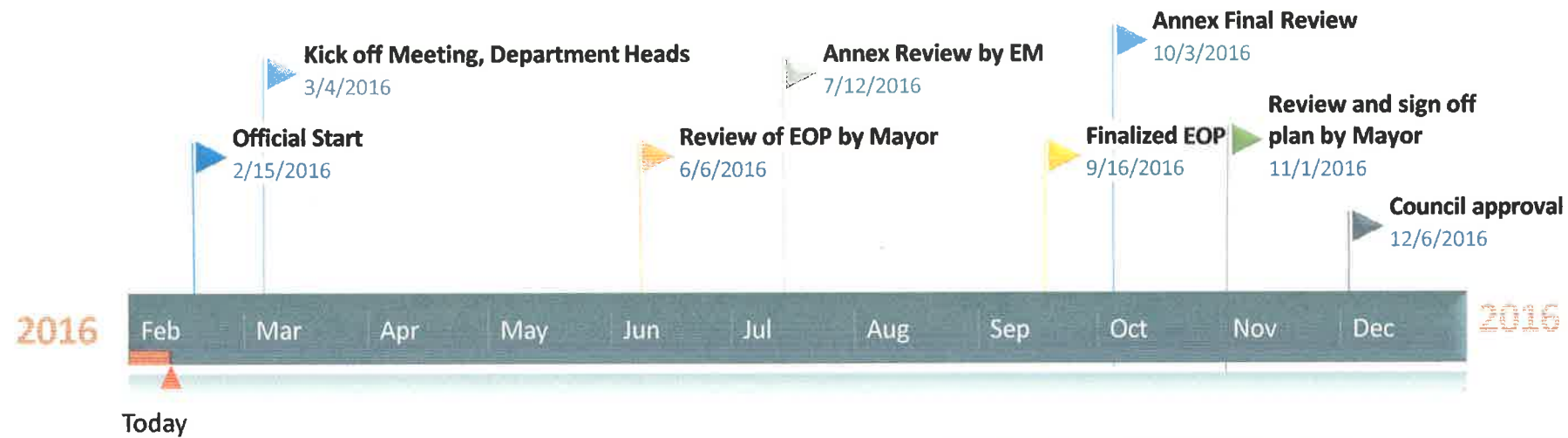
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Insurance</b>				
50-8300 · Auto Liability	1,920.00	4,608.00	-2,688.00	41.7%
50-8301 · Auto Phys. Damage	1,025.00	2,460.00	-1,435.00	41.7%
50-8302 · Errors & Omissions	660.85	1,586.00	-925.15	41.7%
50-8303 · General Liability	278.75	669.00	-390.25	41.7%
50-8305 · Law Enforcement Liability	2,282.10	5,477.00	-3,194.90	41.7%
50-8306 · Mobil Equipment	117.50	282.00	-164.50	41.7%
50-8307 · Real & Personal Property	680.00	1,632.00	-952.00	41.7%
50-8308 · Workers Compensation	5,584.15	13,402.00	-7,817.85	41.7%
<b>Total Insurance</b>	<b>12,548.35</b>	<b>30,116.00</b>	<b>-17,567.65</b>	<b>41.7%</b>
<b>Outsourcing</b>				
50-8400 · Ambulance Service	3,341.59	21,534.00	-18,192.41	15.5%
50-8401 · Animal Control	3,125.00	6,690.00	-3,565.00	46.7%
50-8402 · Auditor	1,154.00	14,000.00	-12,846.00	8.2%
50-8403 · Central Appraisal District	1,634.50	6,451.00	-4,816.50	25.3%
50-8404 · City Civil Attorney	30,892.43	40,000.00	-9,107.57	77.2%
50-8405 · City Engineer	10,153.98	8,000.00	2,153.98	126.9%
50-8406 · Fidelity Bonding	194.00	200.00	-6.00	97.0%
50-8407 · Information Technologies	4,965.49	21,923.00	-16,957.51	22.6%
50-8408 · Tax Assessor/Collector	1,133.25	1,300.00	-166.75	87.2%
50-8409 · TIF Administration	0.00	3,200.00	-3,200.00	0.0%
50-8410 · Realtor/Closing Fees, Sports	0.00	0.00	0.00	0.0%
50-8411 · MS4 Permitting Consultant	0.00	0.00	0.00	0.0%
50-8412 · MS4 Execution	0.00	3,000.00	-3,000.00	0.0%
50-8413 · Sports Park Engineering	0.00	5,000.00	-5,000.00	0.0%
50-9410 · Shredding Services	300.82	1,300.00	-999.18	23.1%
<b>Total Outsourcing</b>	<b>56,895.06</b>	<b>132,598.00</b>	<b>-75,702.94</b>	<b>42.9%</b>
<b>Payroll Taxes</b>				
50-8500 · FICA	14,643.41	53,426.00	-38,782.59	27.4%
50-8501 · Medicare	3,424.66	12,496.00	-9,071.34	27.4%
50-8502 · Retirement - City Portion	11,345.77	39,162.00	-27,816.23	29.0%
50-8503 · SUTA	88.17	189.00	-100.83	46.7%
<b>Total Payroll Taxes</b>	<b>29,502.01</b>	<b>105,273.00</b>	<b>-75,770.99</b>	<b>28.0%</b>
<b>Total Other Expenses</b>	<b>102,700.54</b>	<b>509,483.00</b>	<b>-406,782.46</b>	<b>20.2%</b>
<b>Total General Account</b>	<b>509,597.54</b>	<b>1,919,062.00</b>	<b>-1,409,464.46</b>	<b>26.6%</b>
<b>Payroll Expenses</b>	<b>28.59</b>	<b>507.38</b>	<b>-478.79</b>	<b>5.6%</b>
<b>PID Exp</b>				
PID Expense				
50-9000 · Developer Reimbursement	0.00	79,863.00	-79,863.00	0.0%
<b>Total PID Expense</b>	<b>0.00</b>	<b>79,863.00</b>	<b>-79,863.00</b>	<b>0.0%</b>
<b>Total PID Exp</b>	<b>0.00</b>	<b>79,863.00</b>	<b>-79,863.00</b>	<b>0.0%</b>
<b>TIF Expense</b>				
TIF Expenses				
50-9050 · Carryover - City Portion	0.00	493,793.00	-493,793.00	0.0%
50-9051 · Carryover - CC	0.00	281,594.00	-281,594.00	0.0%
<b>Total TIF Expenses</b>	<b>0.00</b>	<b>775,387.00</b>	<b>-775,387.00</b>	<b>0.0%</b>
<b>Total TIF Expense</b>	<b>0.00</b>	<b>775,387.00</b>	<b>-775,387.00</b>	<b>0.0%</b>
<b>Utility Fund Expenses</b>				
Sanitary Sewer				
90-7100 · General Fund Transfer	40,000.00	120,000.00	-80,000.00	33.3%
90-7101 · Sewer Tap Fund Transfer	57,967.87	240,696.00	-182,728.13	24.1%
<b>Total Sanitary Sewer</b>	<b>97,967.87</b>	<b>360,696.00</b>	<b>-262,728.13</b>	<b>27.2%</b>

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Accrual Basis

**City of Lavon**  
**Profit & Loss Budget vs. Actual**  
**October 2015 through September 2016**

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Solid Waste</b>				
90-6990 · Credit Card Fees	215.16	1,200.00	-984.84	17.9%
90-7000 · General Fund Transfer	51,660.00	154,966.00	-103,306.00	33.3%
90-7001 · Postal Fees	2,943.24	7,800.00	-4,856.76	37.7%
90-7002 · Office Equipment	0.00	2,692.00	-2,692.00	0.0%
90-7003 · Sales Tax	9,361.43	27,491.00	-18,129.57	34.1%
90-7004 · Solid Waste Contract	68,684.68	201,411.00	-132,726.32	34.1%
90-7005 · Utility Billing Cost	633.21	1,800.00	-1,166.79	35.2%
90-7006 · Utility Billing Software	0.00	2,550.00	-2,550.00	0.0%
90-7011 · Utility Training	0.00	1,500.00	-1,500.00	0.0%
<b>Total Solid Waste</b>	<b>133,497.72</b>	<b>401,410.00</b>	<b>-267,912.28</b>	<b>33.3%</b>
<b>Total Utility Fund Expenses</b>	<b>231,465.59</b>	<b>762,106.00</b>	<b>-530,640.41</b>	<b>30.4%</b>
<b>Total Expense</b>	<b>881,603.20</b>	<b>4,509,327.72</b>	<b>-3,627,724.52</b>	<b>19.6%</b>
<b>Net Ordinary Income</b>	<b>774,673.90</b>	<b>-966,608.72</b>	<b>1,741,282.62</b>	<b>-80.1%</b>
<b>Net Income</b>	<b>774,673.90</b>	<b>-966,608.72</b>	<b>1,741,282.62</b>	<b>-80.1%</b>

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EOM Meeting WFR | 2/22/2016

Establish EOP Committee | 2/25/2016

Outside members established | 3/7/2016 - 3/25/2016

Outside member meetings | 3/14/2016 - 4/29/2016

Annex's Samples Distributed | 3/21/2016 - 4/5/2016

EOP Review by Committee | 3/21/2016 - 4/18/2016

Annex Review by Committee | 5/9/2016 - 5/27/2016

EOP and Annex Integration | 8/15/2016 - 9/7/2016

Annex to Mayor for review | 7/25/2016 - 8/15/2016

Final Changes | 8/15/2016 - 10/24/2016

## City of Lavon Emergency Operations Plan



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# OATH

STATE OF TEXAS:

COUNTY OF COLLIN

I, Mike Arterburn, being duly sworn state that I am the Tax Assessor-Collector for the mentioned District and that the foregoing report reflects a true and correct accounting of all taxes collected during the month stated herein.

  
Mike Arterburn, RTA

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 2nd DAY OF February 20 16

(SEAL)



  
NOTARY PUBLIC, STATE OF TEXAS

My commission expires 9/26/17



11500 Northwest Freeway I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

## HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT REPORT SUMMARY 1/31/16

Total Receivables As of	1/31/16	<b>\$ 153,635.77</b>	pg 2
Cash Balance As of	12/31/15	\$ 357,711.31	pg 3
January Receipts		\$ 108,463.35	pg 3
January Disbursements		<b>\$ (335,000.00)</b>	pg 3
<b>February Disbursements:</b>			
1 Wire Transfer, 1 Check & 2 Invoices To Be Approved		<b><u>\$ (105,794.96)</u></b>	pg 4
Cash Balance as of	2/1/16	<b>\$25,379.70</b>	pg 4

### CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

Year	Collections 1/31/16	Adjustments 1/31/16	Reserve Uncollectables	Collections 9/1/11-1/31/16	Receivables 1/31/16	Percent Collected
2015	105,320.59			449,143.88	150,418.57	74.91
2014	1,457.19			597,155.52	3,217.20	99.46
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00

### CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

Year	Assessment Rates			Class 3	Original	Adjustments	Assessment
	Platted	Class 1	Class 2		Levy		Levy
2015	2006	675.89	810.27		419,449.67	(810.27)	418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		599,562.45
2014	2006	675.89	810.27		419,449.67		419,449.67
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		600,372.72
		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>			
2013		690.00	828.00	414.00	616,722.00		616,722.00
2012		690.00	828.00	414.00	616,722.00		616,722.00
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00

(Levy Calculated by Lot Size)



# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## ASSESSMENT REPORT

### 1/31/16

Receivables at 8/31/15	\$	16,041.70	\$	16,041.70
------------------------	----	-----------	----	-----------

2015 Assessment Levy	\$	600,372.72	\$	599,562.45
KR 1	\$	<b>(810.27)</b>		

Collections From: 9/1/15 - 1/31/16

2015	\$	449,143.88
2014	\$	12,824.50

( \$ 461,968.38 )

**TOTAL RECEIVABLE AS OF 1/31/16**

**\$ 153,635.77**  
=====

# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## 1/31/16

		<u>Month of</u> <u>1/31/16</u>	<u>Fiscal to Date</u> <u>10/1/15-1/31/16</u>
Cash Balance as of	12/31/15	\$ 357,711.31	\$ 31,936.01
<b>Receipts</b> Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		106,777.78	455,417.13
Penalty & Interest		341.98	1,328.91
Atty's Fee-Del Coll		346.29	1,356.68
Overpayment Refunds		794.96	794.96
NSF Checks			
NSF Fees Paid			
Court Filing Fees			
Title Search Fee		196.00	330.25
Notice of Purchaser			
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest		6.34	10.72
<b>TOTAL RECEIPTS:</b>		<b>\$ 108,463.35</b>	<b>\$ 459,238.65</b>
<b>Disbursements</b> Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		335,000.00	360,000.00
Overpayment Refunds			
Bank Charges			
<b>TOTAL DISBURSEMENTS:</b>		<b>( \$ 335,000.00 )</b>	<b>( \$ 360,000.00 )</b>
<b>Cash Balance As of</b>	<b>1/31/16</b>	<b>\$ 131,174.66</b> =====	<b>\$ 131,174.66</b> =====

# HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

## 1/31/16

Cash Balance As of 1/31/16 \$ 131,174.66

### Disbursements For February 2016:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 2/4/16	Transfer of Funds	105,000.00
1157	Charles Ko	Overpayment Refund	794.96

Total Disbursements: ( \$ 105,794.96 )

Cash Balance As of 2/1/16 \$ 25,379.70

=====

### Invoices to be Approved & Paid at a Later Date for February 2016:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Ted A Cox, P.C.	Atty's Fee-Delinquent Coll	\$ 2,934.46
Mike Arterburn, A/C	February Fee	\$ 850.55
	<b>Total</b>	<b>\$ 3,785.01</b>

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1**  
**1/31/16**

**CURRENT COLLECTIONS & HISTORICAL DATA**

<u>Year</u>	<u>Collections</u> <u>1/31/16</u>	<u>Adjustments</u> <u>1/31/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/07- 1/31/16</u>	<u>Receivables</u> <u>1/31/16</u>	<u>Percent</u> <u>Collected</u>
2015	105,320.59			449,143.88	150,418.57	74.91
2014	1,457.19			597,155.52	3,217.20	99.46
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

**CURRENT CERTIFIED LEVY & HISTORICAL DATA**

<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original</u> <u>Levy</u>	<u>Adjustments</u>	<u>Assessment</u> <u>Levy</u>	<u>SR/KR</u> <u>Rolls</u>
2015	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		599,562.45	
2014	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		145,038.33	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		600,372.72	
		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>				
2013		690.00	828.00	414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

## HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 1/31/16

### Accounts Paid in Full:

- \$11,275.00 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.  
**Account #R-9032-00M-0120-1** (Per SR #1 increased 08 base on 3/09)
- \$ 8,538.19 Received funds (paid in full) on 10/11 report.  
**(Account # R-9095-00B-0150-1)** (Did not increase base-we applied as Other)
- \$ 9,658.04 Received funds (paid in full) on 1/15 report.  
**(Account # R-9032-00A-0790-1)** (Did not increase base-we applied as Other)

### Notes:

### Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2015	Kenneth Kennedy R-9635-00E-0180-1	2/16-1/17 12 Months	First Payment Due 2/29/16
2014	Bertha Black R-9095-00A-0300-1	4/15-3/16 12 Months	Awaiting 1/31/16 payment
2014	Ronnie Van Cleve R-9095-00B-0130-1	7/15-6/16 12 Months	Awaiting 1/31/16 payment
2014	Jane Eckhoff R-9095-00H-0140-1	8/15-7/16 12 Months	Awaiting 1/31/16 payment
2014	Anthony & Judith Olepere R-9032-00K-0080-1	9/15-8/16 12 Months	Yes



**Heritage PID 1**  
**Assessment Fee Account**

11500 Northwest Freeway, Suite 465  
 Houston, TX 77092  
 713-688-3855

Wells Fargo Bank, N.A.  
 Texas

1157

37-65

1119 7800

REFERENCE	DATE	CHECK NO.	AMOUNT
	02/01/2016	1157	<b>**794.96</b>

PAY **SEVEN-HUNDRED-NINETY-FOUR AND 96/100\*\*\*\*\***

Dollars

TO THE ORDER OF **Charles Ko**



VALIDATED DNA SECURE™ CHECK  
 Verify at gValidate.com

MEMO **Overpayment Refund**

VersaCheckPay.com

⑈0000001157⑈ ⑆111900659⑆ 6195210825⑈

Heritage PID 1

1157

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Charles Ko	Overpayment Refund	0.00	0.00	0.00
2015	R959100E020A1	397.48	0.00	397.48
	R959100E020B1	397.48	0.00	397.48

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
02/01/2016	1157	Charles Ko	794.96	0.00	<b>**794.96</b>

Heritage PID 1

1157

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Charles Ko	Overpayment Refund	0.00	0.00	0.00
2015	R959100E020A1	397.48	0.00	397.48
	R959100E020B1	397.48	0.00	397.48

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
02/01/2016	1157	Charles Ko	794.96	0.00	<b>**794.96</b>



11500 Northwest Frwy I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

Heritage PID #1  
Overpayment Refund  
Invoice

Year  
2015

Overpayment Refund	\$ 397.48
Account #R-9591-00E-020A-1	
Reason: Overpayment	
Original Payment: 1/4/16	
Deposit #1068	

Year  
2015

Overpayment Refund	\$ 397.48
Account #R-9591-00E-020B-1	
Reason: Overpayment	
Original Payment: 1/4/16	
Deposit #1068	

**Total \$ 794.96**

Check # 1157  
Paid 2/1/16

Payable To:  
Charles Ko  
3 Eastwood Blvd  
Manalapan, NJ 07726-8413



# 2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1  
Mike Arterburn, A/C  
P. O. Box 845  
Forney, Texas 75126-0845

Jur No	Stmnt Date	Delinquent Date	Receipt No
CLA	2/2/2016	2/2/2016	741
Account No	R959100E020A1		

Hours: Monday - Thursday 8:30 a.m. - 5:00 p.m.  
Web: [www.utilitytaxservice.com](http://www.utilitytaxservice.com)

Phone: 1-877-688-3855  
Fax: (713) 688-3931

<b>Owner Name and Address</b>  ALL THAT IS GOLD DOES NOT GLITTER TRUST CLINT COONS -TRUSTEE 3 EASTWOOD BLVD MANALAPAN,NJ 07726-8413		<b>ASSESSMENT FEES ARE DUE UPON RECEIPT. ASSESSMENT FEES WILL BECOME DELINQUENT AFTER February 01, 2016. PAYMENT MUST BE POSTMARKED BEFORE DELINQUENT DATE TO AVOID ADDITIONAL PENALTIES AND INTEREST.</b> <b>Assessment Fees that remain delinquent on July 01, 2016 will incur an additional penalty to defray costs of collection per Section 33.07,33.08 and/or 33.11 of the Texas Property Tax Code.</b> <b>Please contact the Assessment Office concerning any ownership or address changes.</b> <b>Collin County Appraisal District</b> <b><a href="http://www.collincad.org">www.collincad.org</a> 866-467-1110</b>		
<b>Appraised Values</b>	<b>Property Information</b> GRAND HERITAGE WEST C (CLA), BLK E, LOT 20A, REPLAT REPLAT  B2	<b>Please contact MuniCap, Inc. concerning the assessment levy</b>  MuniCap, Inc. <a href="mailto:inquiry@municap.com">inquiry@municap.com</a> (888) 317-9970		
	<b>Service Address</b> SCHIRRA CT LAVON 75166			
<b>100% Assessed Value</b>	0			
<b>Assessment Unit</b> Class 3 2008		<b>Assessment Value</b> 122,507	<b>Assessment Rate</b> 0.00 / unit	<b>Assessment Levy</b> 397.48
<b>PARTIAL PAYMENTS WILL NOT BE ACCEPTED WITHOUT PRIOR APPROVAL</b>		<b>Current Amount Due</b> 397.48		

# 2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1

OIP Refund  
\$397.48  
Charles Ko

Information Current as of	2/2/2016
Assessment Levy & CAD Penalties	397.48
Penalty & Interest	0.00
Collection Fee (0%)	0.00
Other Charges	0.00
<b>Total</b>	<b>397.48</b>

Date	Transaction	Amount
12/31/2015	Payment	397.48
1/4/2016	Payment	397.48
1/31/2016	Payment	0.00
<b>Balance Due as of 2/2/2016</b>		<b>0.00</b>

# 2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1  
Mike Arterburn, A/C  
P. O. Box 845  
Forney, Texas 75126-0845

Jur No	Stmnt Date	Delinquent Date	Receipt No
CLA	2/2/2016	2/2/2016	742
Account No	R959100E020B1		

Hours: Monday - Thursday 8:30 a.m. - 5:00 p.m.  
Web: [www.utilitytaxservice.com](http://www.utilitytaxservice.com)

Phone: 1-877-688-3855  
Fax: (713) 688-3931

<b>Owner Name and Address</b>		<b>ASSESSMENT FEES ARE DUE UPON RECEIPT. ASSESSMENT FEES WILL BECOME DELINQUENT AFTER February 01, 2016. PAYMENT MUST BE POSTMARKED BEFORE DELINQUENT DATE TO AVOID ADDITIONAL PENALTIES AND INTEREST.</b>	
ALL THAT IS GOLD DOES NOT GLITTER TRUST CLINT COONS -TRUSTEE 3 EASTWOOD BLVD MANALAPAN,NJ 07726-8413		<b>Assessment Fees that remain delinquent on July 01, 2016 will incur an additional penalty to defray costs of collection per Section 33.07,33.08 and/or 33.11 of the Texas Property Tax Code.</b>	
		<b>Please contact the Assessment Office concerning any ownership or address changes.</b>	
		<b>Collin County Appraisal District <a href="http://www.collincad.org">www.collincad.org</a> 866-467-1110</b>	
<b>Appraised Values</b>		<b>Property Information</b>	
		GRAND HERITAGE WEST C (CLA), BLK E, LOT 20B, REPLAT REPLAT	
		B2	
		<b>Service Address</b>	
100% Assessed Value		SCHIRRA CT LAVON 75166	
<b>Assessment Unit</b>		<b>Assessment Value</b>	<b>Assessment Rate</b>
Class 3 2008		122,507	0.00 / unit
			<b>Assessment Levy</b>
			397.48
<b>PARTIAL PAYMENTS WILL NOT BE ACCEPTED WITHOUT PRIOR APPROVAL</b>		<b>Current Amount Due</b>	
		397.48	

# 2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1

Information Current as of	2/2/2016
Assessment Levy & CAD Penalties	397.48
Penalty & Interest	0.00
Collection Fee (0%)	0.00
Other Charges	0.00
Total	397.48

OIP Refund:  
\$397.48  
Charles Ko

Date	Transaction	Amount
12/31/2015	Payment	397.48
1/4/2016	Payment	397.48
1/31/2016	Payment	0.00
Balance Due as of 2/2/2016		0.00

**TED A. COX, P.C.**  
Attorney at Law  
1225 West 34th  
Houston, Texas 77018  
(713) 956-9400 Office  
(713) 956-8485 Telefax

TED A. COX

January 18, 2016

Utility Tax Service, LLC  
11500 Northwest Freeway, #465  
Houston, TX 77092

RE: Heritage P.I.D. #1 - Collections

20% Attorney's Fees – month of August 2015 .....	\$2,572.92
20% Attorney's Fees – month of December 2015 .....	\$281.76

Expenses:

Postage/Xerox Fees (August 2015) .....	29.82
Postage/Xerox Fees (December 2015) .....	<u>49.96</u>

TOTAL DUE THIS INVOICE: ..... \$2,934.46

**PLEASE MAKE CHECK PAYABLE TO "TED A. COX, P.C."**

Bank	Deposit Date	Deposit No	Payments	Deposit Amount
Wells Fargo Bank	12/3/2015	1046	6	3,856.61
	12/6/2015	1047	1	675.89
	12/8/2015	1048	19	11,006.94
	12/9/2015	1049	1	675.89
	12/9/2015	1050	1	675.89
	12/11/2015	1051	7	5,078.23
	12/14/2015	1052	1	663.13
	12/16/2015	1053	36	25,154.44
	12/16/2015	1054	1	675.89
	12/16/2015	1055	5	2,809.87
	12/17/2015	1056	3	1,470.85
	12/19/2015	1057	1	810.27
	12/22/2015	1058	1	1,968.32
	12/22/2015	1059	1	675.89
	12/23/2015	1080	9	5,238.13
	12/24/2015	1061	1	675.89
	12/28/2015	1062	1	675.89
	12/28/2015	1063	161	113,153.48
	12/29/2015	1064	7	3,744.14
	12/29/2015	1065	11	6,136.85
	12/30/2015	1066	2	794.96
	12/30/2015	1067	1	794.96
	12/31/2015	1069	192	131,254.13
	12/31/2015	1070	3	2,162.05
	12/31/2015	1071	18	12,500.26
	12/31/2015	1072	1	663.13
	12/31/2015	1073	7	5,103.75
	12/31/2015	1074	8	5,183.54
Total Deposits		28	506	344,279.27

**Taxing Unit CLAC12006 - Class 1 2006**

<u>GL Account Summary</u>	<u>2015</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	164,241.27	240.93	164,482.20
P&I Paid		38.00	38.00
Coll Fee Paid		29.07	29.07

**Taxing Unit CLAC12008 - Class 1 2008**

<u>GL Account Summary</u>	<u>2015</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	37,798.41	317.47	38,115.88
P&I Paid		86.18	86.18
Coll Fee Paid		57.13	57.13

**Taxing Unit CLAC22006 - Class 2 2006**

<u>GL Account Summary</u>	<u>2015</u>	<u>Tot Report</u>
Taxes Paid	83,457.81	83,457.81

**Taxing Unit CLAC22008 - Class 2 2008**

<u>GL Account Summary</u>	<u>2015</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	38,953.04	794.96	39,748.00
P&I Paid		182.84	182.84
Coll Fee Paid		195.56	195.56

**Taxing Unit CLAC32008 - Class 3 2008**

<u>GL Account Summary</u>	<u>2015</u>	<u>Tot Report</u>
Taxes Paid	17,886.60	17,886.60

\$281.76

Bank	Deposit Date	Deposit No	Payments	Deposit Amount
Wells Fargo Bank	8/4/2015	1008	1	68.00
	8/5/2015	1009	1	965.17
	8/10/2015	1010	1	957.06
	8/10/2015	1011	3	3,077.31
	8/12/2015	1012	1	1,157.06
	8/12/2015	1013	1	946.94
	8/12/2015	1014	1	946.94
	8/13/2015	1015	1	3,964.00
	8/17/2015	1016	1	965.17
	8/18/2015	1017	1	675.89
	8/26/2015	1018	1	1,157.06
	8/29/2015	1019	1	946.94
	8/31/2015	1020	3	1,273.34
	8/31/2015	1021	2	740.89
	Total Deposits	14	19	17,841.77

## Taxing Unit CLAC1 - Class 1

<u>GL Account Summary</u>	<u>2013</u>	<u>2012</u>	<u>Tot Report</u>
Taxes Paid	690.00	690.00	1,380.00
P&I Paid	207.00	289.80	496.80
Coll Fee Paid	179.40	195.96	375.36
Other Fees Paid		610.38	610.38
Court Fees Paid	130.00	14.40	144.40

## Taxing Unit CLAC12006 - Class 1 2006

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	4,174.07	4,174.07
P&I Paid	514.43	514.43
Coll Fee Paid	640.74	640.74

## Taxing Unit CLAC12008 - Class 1 2008

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	3,426.91	3,426.91
P&I Paid	634.69	634.69
Coll Fee Paid	789.10	789.10
Refund	48.23	48.23

## Taxing Unit CLAC22006 - Class 2 2006

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	2,430.81	2,430.81
P&I Paid	462.13	462.13
Coll Fee Paid	578.52	578.52

## Taxing Unit CLAC22008 - Class 2 2008

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	794.96	794.96
P&I Paid	151.04	151.04
Coll Fee Paid	189.20	189.20

\$ 2,572.92

MONTH OF AUGUST 2015

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3	\$3.69	\$16.34			\$20.03
CNP UD	\$2.70	\$22.55			\$25.25
El Dorado UD	\$8.37	\$42.82	\$110.25		\$161.44
Encanto Real	\$1.62	\$2.94			\$4.56
Fort Bend MUD	\$1.80	\$1.47			\$3.27
Galveston MUD #14	\$8.01	\$18.37			\$26.38
Galveston MUD #15	\$3.78	\$9.56	\$6.77		\$20.11
Heritage PID	\$12.42	\$17.40			\$29.82
HC MUD #5	\$10.17	\$41.22			\$51.39
HC UD #16	\$9.63	\$42.91			\$52.54
HC MUD #104	\$1.62	\$7.94			\$9.56
HC MUD #200	\$5.22	\$19.75			\$24.97
HC MUD #211	\$0.54	\$2.08			\$2.62
HC MUD #233					
HC MUD #238	\$4.77	\$21.07		\$105.00 (constable fee)	\$130.84
HC MUD #257	\$2.16	\$21.69			\$23.85
HC MUD #304	\$3.33	\$17.40			\$20.73

MONTH OF DECEMBER 2015

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3	\$7.20	\$13.48	\$105.00	\$400.00 (constable fee)	\$525.68
CNP UD	\$4.68	\$1.49			\$6.17
El Dorado UD	\$8.46	\$12.13		\$90.00 (constable fee)	\$110.59
Encanto Real					
Fort Bend MUD	\$1.00	\$0.49			\$1.49
Galveston MUD #14	\$1.84	\$5.47			\$7.31
Galveston MUD #15	\$5.00	\$4.70			\$9.70
Heritage PID	\$18.70	\$31.26			\$49.96
HC MUD #5	\$9.10	\$26.49		\$17.50 (filing abstract) \$130.00 (constable fee)	\$183.09
HC UD #16	\$7.00	\$28.96	\$4.25	\$170.00 (constable fee) \$17.50 (filing abstract)	\$227.71
HC MUD #104	\$5.64	\$3.03			\$8.67
HC MUD #200	\$4.50	\$6.74		\$16.50 (filing abstract)	\$27.74
HC MUD #211	\$2.00	\$0.49			\$2.49
HC MUD #233					
HC MUD #238	\$11.20	\$6.38	\$177.00		\$194.58
HC MUD #257	\$1.00			\$17.25 (filing abstract)	\$18.25
HC MUD #304	\$0.60	\$0.49		\$75.00 (constable fee)	\$76.09

Mike Arterburn, Tax A/C

%Utility Tax Service, LLC  
11500 NW Freeway, Ste 465  
Houston, TX 77092

# Invoice

Date	Invoice #
2/1/2016	5034

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	February Assessor-Collector Fee	850.55
<b>Total</b>		\$850.55
<b>Payments/Credits</b>		\$0.00
<b>Balance Due</b>		\$850.55



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# **CITY OF LAVON, COLLIN COUNTY TEXAS**

## **Resolution No: 2016-02-01**

### **Handguns During Meetings**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, AUTHORIZING THE MAYOR, OR HIS DESIGNEE(S), TO POST THE REQUIRED SIGNAGE AND/OR TO PROVIDE ORAL OR WRITTEN NOTICE AS REQUIRED BY STATE LAW TO PROHIBIT THE OPEN CARRY CARRYING OF HANDGUNS BY HANDGUN LICENSE HOLDERS IN THE ROOM OR ROOMS WHERE MEETINGS OF THE CITY COUNCIL AND/OR ITS BOARDS, COMMISSIONS, AND COMMITTEES ARE BEING CONDUCTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.**

**WHEREAS**, Texas Penal Code Section 46.035(c) provides that a handgun license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter; and

**WHEREAS**, State law provides that notice of the prohibition of carrying concealed or open carry handguns during the meetings of the governmental entity that are being held pursuant to the Texas Open Meetings Act be provided by a sign containing certain language that is printed in a certain size or from the owner of the property or someone with apparent authority to act for the owner by oral or written communication; and

**WHEREAS**, City Council supports the peaceful concealed carrying of handguns by license holders in the meeting room or rooms of all meetings of the City Council and/or its boards, commissions, or committees that are being conducted pursuant to the Texas Open Meetings Act; and

**WHEREAS**, the City Council desires to prohibit the open carrying of handguns by license holders in the meeting room or rooms of all meetings of the City Council and/or its boards, commissions, or committees that are being conducted pursuant to the Texas Open Meetings Act; and

**WHEREAS**, to effectuate that prohibition, the City Council authorizes and directs the Mayor, or his designee(s), to post the required signage and/or to provide oral or written communications in accordance with State law to provide license holders with notice that the open carrying of handguns is prohibited in the room or rooms where meetings of the

City Council and/or its boards, commissions, and committees, required to be posted pursuant to the Texas Open Meetings Act, are being conducted.

**NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:**

**SECTION 1. Findings**

- 1.1 That the findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

**SECTION 2. Posting**

- 2.1 The City Council authorizes and directs the Mayor, or his designees, to post the required signage and/or to provide oral or written communications in accordance with State law to provide license holders with notice that the open carrying of handguns, is prohibited in the room or rooms where meetings of the City Council and/or its boards, commissions, and committees, required to be posted pursuant to the Texas Open Meetings Act, are being conducted.

**SECTION 3. Prohibition**

- 3.1 The City Council hereby prohibits a license holder to intentionally, knowingly, or recklessly openly carry a handgun under the authority of Subchapter H, Chapter 411, Government Code that is wholly or partial visible, regardless of whether the handgun is carried in a shoulder or belt holster, in the room or rooms where meetings of the City Council and/or its boards, commissions, and committees, required to be posted pursuant to the Texas Open Meetings Act, are being conducted.

**SECTION 4. Passed at Open Meeting**

- 4.1 That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and the public notice of the time, place, and purpose of said meeting was given as required by law.

**SECTION 5. Severability and Effective Date**

- 5.1 It is hereby declared by the City Council of the City of Lavon that if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining the sections, paragraphs, sentences, clauses or phrases of this ordinance.

- 5.2 That this Resolution shall be and become effective from and after its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF  
LAVON, TEXAS ON THIS 16<sup>th</sup> DAY OF FEBRUARY, 2016.**

\_\_\_\_\_  
The Honorable Charles Teske, Mayor

Attest:

\_\_\_\_\_  
Kelly Davis, City Secretary

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## **Memorandum of Understanding**

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### **Memorandum of Understanding, MOU 10-2015**

Between

The City of Lavon, Texas

And

The Nevada Volunteer Fire Department

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the City of Lavon (City) and the Nevada Volunteer Fire Department (NVFD) to provide fire protection, rescues, fire prevention, emergency management and emergency medical services to the City of Lavon.

#### **Background**

For over 15 years, the NVFD has been the sole provider of fire and emergency medical services, not including patient transport to the City. The City has been very satisfied with the service provided and costs associated with that service. The agreement was based on a "handshake" and has proven beneficial to both parties.

#### **Purpose**

This MOU will establish a time frame for the current working arrangement, renewal dates, expectations and goals.

The above goals will be accomplished by undertaking the following activities:

- Primary response to all emergencies, 24 hours per day, 7 days per week
- Emergency medical care for patients inside the City limits.
- Fire Inspections as required
- Usual and customary care of the Fire Station building
- Cooperation with all city employee's
- Participation in the Emergency Action Plan (EAP) planning and implementation

It is acknowledged and understood that the NVFD is a volunteer fire department, with limited time and assets. It is further understood that emergency responses for the volunteer fire department will primarily come from places other than the station.

#### **Reporting**

The Fire Chief and/or President of the Nevada Volunteer Fire Department shall be responsible for reporting to the City of Lavon, Director of Health and Life Safety (DHLS). The Director of Health and Life Safety shall act as the liaison between the City and Fire Department. He/she

shall be responsible for oversight of the emergency response relationship between the City and the NVFD, as well as emergency planning, health, EMS control, and budget accountability. In the event of a disaster, the DHLS or his designee shall oversee all emergency operations as per the Incident Command System (ICS) for the City.

All communications between the City and NVFD shall be expected to flow through the DHLS.

### **Asset Purchase, Distribution and Use**

Assets purchased by the City shall be identified as a city asset and shall remain as such. All items not identified shall be considered as property of the NVFD.

No city budgeted funds may be expended by NVFD without the express written approval of the DHLS.. "Consumable funds" allocated in the yearly budget will be paid to the NVFD in January of the budgeted year by way of City check. (Examples: Fuel, Stipend, Testing)

The City shall allow purchased assets to be used by the NVFD for the explicit purposes of fire prevention, fire extinguishment, emergency operations, emergency medical care and training. Personal use of City owned assets or equipment is not allowed.

### **Facilities**

The City shall provide a station for fire trucks, equipment, personnel and training. It is expected that the NVFD provide a minimal level of usual and customary care for the facility. Primary responsibility of the NVFD shall be to keep the station operational, clean and presentable to the public. The City or its designee shall have responsibility for all maintenance, repairs, recurring monthly bills, appearance (interior and exterior) and remodeling as required.

### **Funding**

This MOU is not a commitment of funds by the City of Lavon. Funding shall be established by the City Council as per the normal budgeting process each year. Any requests for funding shall be presented to the DHLS during the normal budget cycle for the following year, prior to passage of the new yearly budget each October.

### **Duration**

This MOU is at-will and may be modified or cancelled by mutual consent of authorized officials from the City of Lavon and the Nevada Volunteer Fire Department by way of 6 months notice by either party. This MOU shall become effective upon signature by the authorized officials from both parties and will remain in effect until modified or terminated for cause by any one of the partners. In the absence of mutual extension agreement by the authorized officials from the City and the NVFD this MOU shall end on 5 years from the effective date. This MOU may be extended for a period of 5 years, if mutual agreement by both parties has been established and copies of this extension have been attached to the original document.

**Contact Information**

City of Lavon  
Chuck Teske  
Mayor

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Nevada Volunteer Fire Department  
Chuck Pulvino  
President

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)



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Outdoor Warning Sires

Budgetary Pricing/Features List

Vendor	System	Description	Qualities	Warranty	Functional	TurnKey	Units	Coverage Cost
Sentry	508-128	Electro-mechanical rotating siren, 128 dB(C), 500Hz	800mhz trigger, High Range, No voice, No upgrade	5 years	>1 mile	23,296	3	69888
	ECLIPSE8	SIREN, DC, OMNI DIR. W/HORNS	800mhz trigger, No rotation, Price	5 years	2200'	19,789	3	59367
	MOD4016B	MODULATOR SIREN, 1600W, OMNI DIR	800 mhz trig.,Voice (16) No rotation	5 years	2800'	25079	3	75237
	20V2T	Sentry 20V2T Stationary Siren, Omni Dir	No Rotation, Coverage	5 years	>1 mile	19,993	3	59979
	14V1T-B	Sentry 14V1T-B Stationary Siren, Omin Dir	UPS, No rotation, Coverage	5 years	>1 mile	20,666	3	61998
								0
	WPS-2900	WPS-2900-06, 125dBC, omni-direct'l spkr cells,	POTS-400mhz trigger, No rotate, Voice, UPS	5 years	9600'	29698	2	59396
	OA-4	Omni-Alert 4 Cell omni-directional siren, 118 dBC	POTS-400mhz trigger, No rotate, UPS	5 years	>1 mile	19817	3	59451

Other:  
Maintanance

Estimated to be \$1000 per year  
Battery Replacement every 3-4 years  
Pole Replacement 10-15 years

Electrical Service to each side is not included.

WPS-2900 will require fix to repeater at PD \$1000 est  
WPS-2900 is upgradeable to add range



## 2906 6 Cell Siren

### Mass Notification Warning System

*Whelen's All-Hazard WPS2900 series omni-directional high-power voice and siren systems deliver clear, powerful voice and siren communication*

#### System Features

- **WPS2906** - Six Omni-Directional Speaker Cells Assembled in a Vertical Column
- Three Compartment (Type III) Natural Finish Aluminum Cabinet
- 125dB @ 100'
- WPS2906 Speaker Cell Includes Six High Efficiency 400 Watt **EZ-PULL™** Speaker Drivers
- 50' Cable Included
- Pole Top Mounting Bracket Included
- Public Address Capability
- Battery Powered, Minimum of 30 Minutes of Full Power Output with Batteries of our Recommendation
- AC Temperature Compensated 10 Amp Battery Charger
- Local Controls or Remote Controls
- Six Power Amplifiers
- Electronic Siren Controller
- Tone Generator
- Timer
- Local Control Push Buttons
- Battery Switch
- SI TEST\*
- Battery Tray
- Lightning Arrestor
- Six Standard Public Warning Tones - Wail, Whoop, Attack, Hi-Lo, Alert, Airhorn

#### System Options

- **SBC280** - Solar Power <sup>1</sup>
- **WPSBATT** - Delco S2000 or Interstate Workaholic 31-MHD Batteries
- **WPSNCMIC** - Noise Canceling Microphone
- Alternate Tone Set
- **RDVM** - Digital Voice Message Capability <sup>2</sup>

#### NOTES:

- <sup>1</sup> Solar power option includes 2 - 80 watt panels, mounting bracket and regulator
- <sup>2</sup> **RDVM** - 1-16 message capability with 240, 480 or 960 seconds available for recording

#### Siren Activation Controls

Our VHF High and UHF Wide-Band siren activation control packages include the following:

- Radio
- Radio Interface
- Tone Squelch
- 2-3dB Gain Omni-Directional Antenna with Bracket
- 35' of RG58 Antenna Cable

- Polyphaser
- SI TEST\*
- Low Battery Alarm (Two-Way only)

Other features are dependant upon one or two way controls. Whelen equipment can be interfaced with many different types of two-way radio communications products and systems including 800Mhz trunking, Motorola's MOSCAD, FSK, Narrow-Band and VHF Low Band. The following is available as standard options. Contact factory for special applications.

#### One-Way Controls

- **AUXIN** - Auxiliary Board for Contact Closure Activation
- **D2020LL** - 10 Digit DTMF Landline Activation
- **D2020H** - 10 Digit DTMF VHF High Band / 150-170 Mhz
- **D2020U** - 10 Digit DTMF UHF / 450-470 Mhz
- **WPSTT** - Two-Tone Sequential Option

#### Two-Way Controls

- **AUXCS** - Two-Way Contact Closure Activation and Status Board
- **C2020LL** - Two-Way Landline Activation
- **C2020H** - 10 Digit DTMF VHF High Band / 150-170 Mhz
- **C2020U** - 10 Digit DTMF UHF / 450-470 Mhz
- **C2020NH** - 10 Digit DTMF VHF High Band Narrow-Band
- **C2020NU** - 10 Digit DTMF UHF Narrow-Band

#### Options:

- **FSKXMOD** - Converts the Above Siren Activation Controls to FSK Format
- **STATUS** - Cabinet Window LED Status Indicator
- **PGINT** - Paging Interface to Interface Whelen Tones with Existing Paging Systems
- **INTRU** - Intrusion Alarm (available with two-way only)

Type III  
Electronic  
Cabinet



# WHELEN® 2906 Specifications

Component	Height Inches (CM)	Width Inches (CM)	Depth Inches (CM)	Weight Lbs. (KG)
WPS2906 SPEAKER	82.9 (210.6)	33.4 (84.8)	—	362 (164.2)
ELECTRONICS CABINET WPS2906 TYPE II	40.7 (103)	30.0 (76)	10.0 (25.4)	152 (69)
ELECTRONICS CABINET WPS2906 TYPE III	64.4 (164)	30.0 (76)	10.0 (25.4)	192 (87.1)
POLE TOP BRACKET	30.5 (77)	12.0 (30.5)	See Drawing	71 (32)

## Electrical

- **Battery Charger Input:** 120VAC, 60Hz, 7A Fuse  
(240 VAC 50/60 Hz available)
- **Battery Charger Output:** 28VDC, 10A (NOMINAL)
- **Batteries:** (4) 12V, 115AH Lead Calcium
- **Standby Current:** 135mA, 24VDC
- **Operating Current:** 133A, 24VDC
- **Power Amplifier Output Power:** Siren: 2400 Watts  
Voice: 3000 Watts

## Environmental

- **Operating Temperature:** -35°C to +60°C
- **Storage Temperature:** -65°C to +125°C
- **Humidity, Non Condensing:** 0 to 95%

## Ordering Information

### BASIC SYSTEM INCLUDES ALL OF THE FOLLOWING:

- **WPS2906** - Speaker Assembly & Electronics Cabinet
- OPTIONS:**
- **RDVM** - Remote Station Digital Voice <sup>1</sup>
- **AUXIN** - Auxiliary Board for Contact Closure Activation
- **AUXCS** - Auxiliary / Status Control Board for Contact Closure Activation and Status
- **D2020LL, D2020H, D2020U** - One-Way Radio Control <sup>2</sup>
- **C2020LL, C2020H, C2020U** - Two-Way Radio Control / Status Monitoring, COMM/STAT <sup>2</sup>
- **C2020NH, C2020NU** - Two-Way Radio Control / Status Monitoring, COMM/STAT <sup>2</sup>
- **WPSTT** - Two-Tone Sequential
- **FSKXMOD** - FSK Format
- **STATUS** - Cabinet Window LED Status Indicator
- **PGINT** - Paging Interface to Interface Whelen Tones with Existing Paging Systems
- **INTRU** - Intrusion Alarm
- **SBC280** - Solar Power <sup>3</sup>

### NOTES

- 1 RDVM - 1-16 message capability with 240, 480 or 960 seconds available for recording
- 2 10 digit DTMF Controls • Landline • VHF High Band / 150-170 Mhz • UHF / 450-470 Mhz  
Our VHF High and UHF siren activation control packages include tone squelch, radio, radio interface, 2-3dB gain omni-directional antenna with bracket, 35' of RG58 antenna cable and polyphaser
- 3 Solar power option includes 2 - 80 watt panels, mounting bracket and regulator

## Acoustic Performance

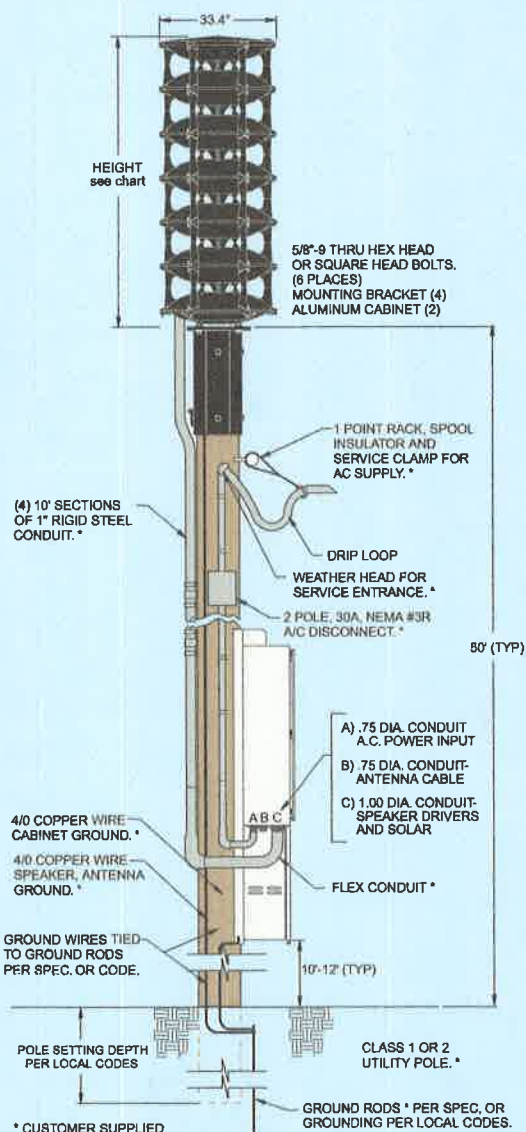
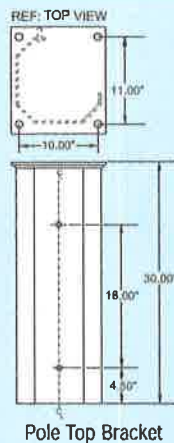
SPL @ 100': 125dB

Estimated 70dB range: 4,800'

Estimated 60dB range: 9,600'

**Note:** 100' performance levels listed represent repeatable results within +/-1dB to stated levels.

Estimated 70dB perimeter is based on the Federal Emergency Management Agency's (FEMA) -10dB per distance doubled path model.



**WHELEN®**  
ENGINEERING COMPANY, INC.  
PUBLIC WARNING PRODUCTS

Route 145, Winthrop Road  
Chester, Connecticut 06412-0684  
(860) 526-9504  
1-800-637-4736  
Fax: (860) 526-4784  
Internet: [www.whelen.com](http://www.whelen.com)  
e-mail: [iowsales@whelen.com](mailto:iowsales@whelen.com)

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121406-116898



WPS 2906 Voice Capable  
Omni-Directional Siren  
FEMA 70 Decibel Coverage

Lavon, TX

78

275

McGlendon Rd

205

Google earth

Imagery Date: 12/1/2015 lat 33.027076° lon -96.441014° elev 526 ft eye alt 30035 ft

16V1T-B®

## Siren Specifications

### Performance

This siren is rated by Sentry @ 125/129 dB(c) at 100 ft.\*

Estimated coverage: 5,000 ft. (Radius) continuous\*\*\* (3.5 sq. miles)

Siren's sound pattern is Omni-Directional. Siren produces 100% volume at peak RPM 100% of the siren cycle time.

16V1T-B produces a 460 Hz pitch

### Power Requirements

DC primary—Siren runs on DC power at all times and uses 110 VAC to charge battery pack.

AC/DC—Siren operates on AC rectified power when available then automatically switches to battery power when AC power fails.

Ask your salesperson to explain the benefits of both options.

Siren uses two American Made, 8 HP DC motors

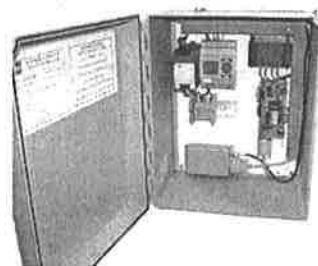
## Siren Accessories

**Generation 1® Siren Controller:** Five function, push button siren controller with standard emergency functions plus test, and cancel. Unit also features "auto test" to allow your siren to function as a "noon whistle" or similar. Outputs both 110 VAC and 24 VDC for control of siren and of an alternate device such as a strobe light or buzzer. Gen 1 is hardwired to your siren via voltage carrying wires. NEMA 4X enclosure.



**Generation 2® Siren Controller:** Five function, push button siren controller with the added benefit of telephone activation. This new unit includes the standard emergency functions but allows users to "call" their siren, enter a security code, then control the sirens' functions from their telephone. Also features "auto test" to allow your siren to function as a "noon whistle" or similar. Outputs both 110 VAC and 24 VDC for control of siren and of an alternate device such as a strobe light or buzzer. Gen 1 is hardwired to your siren via voltage carrying wires. NEMA 4X enclosure.

**Generation 3® Wireless Siren Controller:** Four function, radio / wireless siren controller with all standard or custom emergency functions. Unit also features "auto test" to allow your siren to function as a "noon whistle" or similar. Outputs both 110 VAC and 24 VDC for control of siren and of an alternate device such as a strobe light or buzzer. The Gen3 can use 2 Tone Sequential or DTMF signals on almost any frequency. NEMA 4X enclosure.



**Wireless Siren Transmitters:** If you or your city doesn't already have an encoder or if you'd just like to control your siren yourself, choose one or both of our wireless transmitters from Kenwood® to control your emergency functions. Select from 2 Tone Sequential or DTMF formats on VHF or UHF frequencies. Place the 50 watt unit on your desk or carry the 5 watt unit on your belt. You'll always have the ability to control your siren no matter where you may be.



\* - Sentry rating based on field tests using FEMA Guidelines; assumes perfect conditions, actual coverages may vary based on multiple factors. No guarantee is expressed or implied concerning dB or SPL of sirens.

\*\* - 5 year warranty available for an extra fee.

\*\*\* - Based on FEMA guidelines of 9 dB drop and assumes perfect conditions, actual coverages may vary based on unforeseen factors. No guarantee is expressed or implied concerning sound coverage of sirens.

SENTRY  
SIREN

WWW.SENTRYSIREN.COM SINCE 1905



Scan this QR Code with your smart phone to learn more about Sentry products.

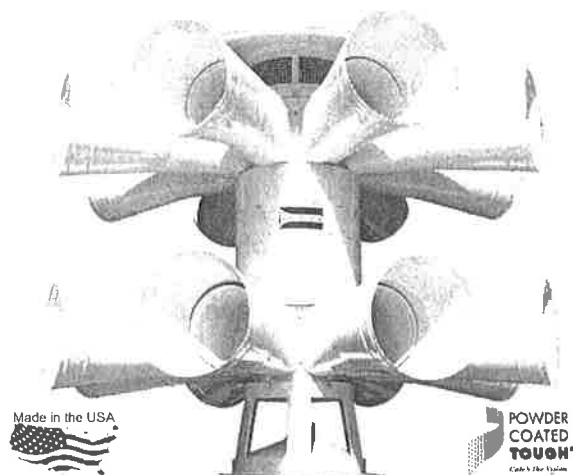
# SENTRY SIREN

WWW.SENTRYSIREN.COM  
SINCE 1905

## 16V1T-B®

Premium Warning Siren

## Unmatched Power, Reliability, and Performance



Stainless Steel Bird Screens included but not shown

- **100% Maintenance Free**, not just the siren, the whole system!
- **Non-Rotating**: Forget the worries of rotating sirens, this unit has only two moving parts.
- **Compatibility**: This siren will integrate seamlessly with most existing siren systems.
- **5 year Warranty\*\***: available so you can rest assured your siren will be functional at all times.

ELECTRO-MECHANICAL SIRENS produce stronger and further reaching sound than electronic sirens while providing far better reliability.

### OMNI-DIRECTIONAL DEVICES

"...present a distinct advantage.. over rotational devices," according to FEMA's warning system guide. It says "a rotational device will have an overall lower dB level when assessed across a given time period than an Omni-directional device operating at the same frequency." (4.4.5 FEMA OWS Technical Bulletin 2.0)

Further, the guide states: "Omni-directional sirens provide a greater area of coverage than do rotating or directional devices. They provide a more constant signal that improves public alerting..." (4.4.5 FEMA OWS Technical Bulletin 2.0)

The workhorse of our siren family is the 16V1T-B. With its low pitch sound and battery reliability, this true performer is meant for cities who want the peace of mind a battery siren provides. Priced to compete, this siren is 100 % FEMA and USDA grant compliant. This 16 Horsepower performer is rated at 125/129 dB(c) @ 100 ft. continuous\*. This rating is not just for 25% of its cycle time, like its rotating competitors, the 125/129 dB measurement is for 100% of its full RPM run time. Plus, this 125/129 dB is available in a dual 460 Hz tone, the lowest pitch in the industry. Therefore, its sound will fade at a lower rate than its competitors, giving the user more distance per decibel. This pitch has been shown to stand up to wind fade and tree cover better than its high pitch competitors.

Perhaps the key feature of the 16V1T-B is the length of time that the siren will run on batteries. As is common in the Mid-West, storms

frequently come in lines over a 3 or 4 hour period. If your first storm knocks out power, you may need a siren which can be sounded 6 or 7 times before power is restored. The Sentry model 16V1T-B can sound 10 full 3 minute signals using its battery reserve; that's more than twice the reserve capacity of competitive sirens.

The 16V1T-B is also available in an AC/DC version, which provides AC primary with battery backup (true UPS) for users who want the additional power of an AC Siren. The AC/DC siren bumps the dB output to 129 dB(c) when on AC power due to its increased power output. The 16V1T-B's exposed siren components are of powder coated metals, providing the most durable finish available. The siren can be upgraded to Stainless Steel for use in harsh environments. The 16V1T-B is a state of the art siren created with tried and true technology. Add a Gen-3 radio controller for the ultimate outdoor warning system.



Scan this QR Code with your smart phone to learn more about Sentry products.

2812 N. 9th St.  
Canon City, CO 81212

www.SentrySiren.com  
mail@SentrySiren.com

T: 866-427-4736  
F: 719-269-3397

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# TEXAS FILM COMMISSION

Benefits to the City of Lavon

# Economic Gain

**DIRECT [of a small / med shoot]**

- |  |                          |
|--|--------------------------|
| • 1. Revenue from Permits directly to the City.            | Up to \$ 500 /day        |
| • 2. Revenues paid to the police department for personnel. | Daily salary plus 50%    |
| • 3. Crew and personnel patronage of Local businesses.     | \$ 400. - \$500. / day   |
| • 4. Possible Casting and extras from local residents.     | Up to \$ 100.00 /day ea. |

---

up to \$ 2,500.00 /day

**INDIRECT**

The possibility for general listing and placement of the Lavon name could have long lasting marketing value.

The Tourism impact of a cult classic has no time limit.

The notoriety generated by the film industry gives locals a sense of pride and self respect.

# Cities that have prospered from film



**Brackettville.** *The Alamo* (the 1960 version).

**Boerne.** *All the Pretty Horses.*

**Austin.** *Boyhood.*

**Waco.** *Tree of Life.*

**Dallas.** *Office Space.*

**Venus.** *The Trip to Bountiful*

**Waxahachie.** *Places in the Heart*

**Palmer.** *Tender Mercies*

**Midlothian.** *Bonnie and Clyde*

**Collin County/Denton County.** *The Apostle.*

**Bastrop.** *The Alamo*

**Pflugerville.** *Blood Simple.*

**Round Rock.** *The Texas Chainsaw Massacre.*

**Houston.** *Brewster McCloud*

**Galveston.** *Terms of Endearment*

**Corpus Christi.** *The Legend of Billie Jean.*

**Port Lavaca.** *Alamo Bay*

**Del Rio/Laredo/Eagle Pass.** *Lone Star*

**Lake Jackson.** *Selena.*

**Hunt.** *Hud.*

**Marathon.** *Paris, Texas.*

**Lajitas.** *Fandango*

**Fort Davis.** *Dancer, Texas, Pop. 81*

**Big Bend National Park.** *No Country for Old Men.*

**Van Horn.** *The Three Burials of Melquiades Estrada*

**Pasadena.** *Urban Cowboy.*

**Marfa.** *Giant.*

**Carthage.** *Bernie.*

**Archer City.** *The Last Picture Show.*

**Odessa.** *Friday Night Lights*

*The following Filming Guidelines & Application are intended solely as a potential starting point for use by your legal counsel in crafting an appropriate final set of Filming Guidelines and Application for your municipal program. They may not be suitable for all situations and may even include guidelines which are unsuitable for your particular municipality. The Texas Film Commission does not endorse, guarantee, or warrant, either expressly or impliedly, the accuracy, completeness or timeliness of the following Filming Guidelines & Application Sample and it is provided "as is," without warranty of any kind. You are urged to consult legal counsel in the development, adoption and implementation of your Filming Guidelines and Application.*

*You may contact Kim LeBlanc with the Texas Film Commission at [kim.leblanc@gov.texas.gov](mailto:kim.leblanc@gov.texas.gov) or 512-463-9200 for additional information.*

## Guidelines for Filming in Anytown, TX

- I. Purpose
- II. City Control/City Manager Authority
- III. Permit Requirements and Fees
- IV. Application Fee
- V. Use of City Equipment and Personnel
- VI. Use of City-Owned Real Estate
- VII. Vehicles and Equipment
- VIII. Hours of Filming
- IX. Notification of Neighbors
- X. Certificate of Insurance
- XI. Damage to Public or Private Property
- XII. Hold Harmless Agreement

# Guidelines for Filming in Anytown, Texas

## I. PURPOSE

The Guidelines contained in this policy are intended to create a program for promoting economic development activity within **Lavon** and the vicinity of the City. The following Guidelines are also intended to protect the personal and property rights of **Lavon**, Texas residents and businesses, and to promote the public health, safety and welfare. The City Manager reserves the right to impose additional regulations in the interest of public health, safety and welfare, or if otherwise deemed appropriate by the City.

These Guidelines cover requests for commercial use of City-owned property (including but not limited to streets, rights-of-way, parks, and/or public buildings), commercial use of private property which may affect adjacent public or private property, and the use of City equipment and personnel in all types of motion picture production, including, but not limited to, feature films, television programs, commercials, music videos and corporate films.

## II. CITY CONTROL/CITY AUTHORITY

The City may authorize the use of any street, right-of-way, park, or public building, equipment or personnel for commercial uses in the filming or taping of movies, television programs, commercials, or training films and related activities. In conjunction with these uses, the City Manager may require that any or all of the conditions and/or remuneration herein and as specified on the application be met as a prerequisite to that use.

The Applicant agrees that the City of **Lavon** shall have exclusive authority to grant the Applicant the use of public streets, rights-of-way, parks and public buildings of the City, as well as authority to regulate the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming in order to promote the public health, safety or welfare.

The Applicant shall allow City departments (e.g., Police, Fire, Building) to inspect all structures, property, devices and equipment to be used in connection with the filming and taping, as deemed appropriate by the City Manager.

## III. PERMIT REQUIREMENTS

Before filing an application for filming in **Lavon**, the Office of the City must be contacted to discuss the production's specific filming requirements and the feasibility of filming in **Lavon**, TX.

Any commercial producer who desires to undertake a commercial production in **Lavon** is required to complete and return the attached application for filming to the Office of the City Manager, within the time frames below:

- **Commercials or episodic television:** a minimum of two (2) business days prior to the commencement of filming or any substantial activity related to the project.
- **Feature films:** a minimum of five (5) business days prior to the commencement of filming or any substantial activity related to the project.

## IV. APPLICATION FEE

An application processing fee of \$25.00 should accompany each application for filming in **Lavon**.

The City Manager may waive this fee upon proof of an organization's non-profit status or for any other reason deemed appropriate by the City Manager.

## V. USE OF CITY EQUIPMENT AND PERSONNEL

The Applicant shall pay for all costs of any Police, Fire, Public Works, or other City personnel assigned to the project (whether or not specifically requested by the production). Remuneration rates for the use of any City equipment, including police cars and fire equipment, will be established on a case-by-case basis as determined by the City. The Applicant shall pay all costs in full within ten (10) days after receipt of an invoice for said costs. The City may, at his/her discretion, require an advance deposit for all costs related

City personnel and/or the use of City equipment.

The City, in consultation with the Chief of Police and/or Fire Chief, shall have the authority to stipulate additional fire or police requirements and level of staffing for same, at any time during a film project if it is determined to be in the best interest of public health, safety and welfare, which cost shall be borne entirely by the Applicant.

Off-duty police officers and firefighters shall be paid by the production company at a rate no less than one and one-half times their hourly rate.

#### **VI. USE OF CITY-OWNED REAL ESTATE**

The City Manager may authorize the use of any street, right-of-way, park or public building, use of **Lavon**, Texas name, trademark or logo and/or use of City equipment and/or personnel for commercial uses in motion picture production. In conjunction with these uses, the City may require that any or all of the conditions and/or remuneration as specified herein and on the application be met as a prerequisite to that use. A security or damage deposit may be required within the discretion of the City.

The Applicant shall reimburse the City for inconveniences when using public property. Following is the rate schedule:

<u>Activity</u>	<u>Cost per calendar day</u> maximum of ____ hours/day
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500 per day
Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250 per day
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50 per block, per day
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25 per block, per day
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50 per block or lot, per day

The Applicant acknowledges and agrees that the City of **Lavon**, Texas, possesses and retains exclusive authority to grant the Applicant a revocable license for the use of its name, trademark, and logo, public streets, rights-of-way, parks and buildings of the City as well as control over the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming activity in order to promote the public health, safety and/or welfare.

#### **VII. VEHICLES AND EQUIPMENT**

The Applicant shall provide a report listing the number of vehicles and types of equipment to be used during the filming, including proposed hours of use and proposed parking locations. Such locations will need to be specifically approved by the City. On-street parking or use of public parking lots is subject to City approval.

The use of exterior lighting, power generators, or any other noise- or light-producing equipment requires on-site approval of the City.

### **VIII. HOURS OF FILMING**

Unless express written permission has been obtained from the City in advance, and affected property owners, tenants and residents have been notified, filming will be limited to the following hours:

Monday through Friday: 7:00 a.m. to 9:00 p.m.

Saturday, Sunday and holidays: 8:00 a.m. to 8:00 p.m.

### **IX. NOTIFICATION OF NEIGHBORS**

The Applicant shall provide a short written description, approved by the City, of the schedule for the proposed production to the owners, tenants and residents of each property in the affected neighborhood(s). The Applicant, or his or her designee, shall make a good faith effort to notify each owner, tenant and resident of all such property, and shall submit, as part of this application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers. Based upon this community feedback, and other appropriate factors considered by the City, the City may grant or deny the filming application.

### **X. CERTIFICATE OF INSURANCE**

The Applicant shall attach a valid certificate of insurance, issued by a company authorized to conduct business in the state of Texas, naming the City of **Lavon** and its agents, officers, elected officials, employees and assigns, as additional insured, in an amount not less than \$1,000,000 general liability, including bodily injury and property damage with a \$5,000,000 umbrella; and automobile liability (if applicable) in an amount not less than \$1,000,000 including bodily injury and property damage.

### **XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

The Applicant shall pay in full, within ten (10) days of receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and restore the property to its original condition prior to the production, or to better than original condition.

## XII. HOLD HARMLESS AGREEMENT

The Applicant shall sign the following Hold Harmless Agreement holding the City harmless from any claim that may arise from their use of designated public property, right-of-way, or equipment in conjunction with the permitted use:

*I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with the directions and specifications of The City of **Lavon**, Texas, and that I and my firm will indemnify and hold harmless the City of **Lavon**, Texas and its elected officials, officers, servants, employees, successors, agents, departments and assigns from any and all losses, damages, expenses, costs and/or claims of every nature and kind arising out of or in connection with the filming/taping and other related activities engaged in pursuant to this Application.*

*I further certify that the information provided on this Application is true and correct to the best of my knowledge, and that I possess the authority to sign this and other contracts and agreements with the City of **Lavon**, Texas on behalf of the firm.*

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



THE CITY OF ANYTOWN, TX

**Application for Commercial Filming**

Title of project

---

Type of production (feature film, television production, commercial, corporate, music video, etc.)

---

Proposed Filming Locations (attach additional pages if necessary)

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Date(s) of prep/filming

---

Primary Contact

Name

Cell phone

Email

Location Manager (if different from Primary Contact)

Name

Cell phone

Email

Production Company Information

Name of Production Company

Address

City/State/Zip

Web Site

Primary Contact's Name

Primary Contact's Phone

Primary Contact's Email

Is this production already in contact with the Texas Film Commission? \_\_\_\_\_

If yes, who is your contact at the Texas Film Commission?

Name

Phone

Email

**PRODUCTION** (*Attach additional sheets if necessary.*)

1. Production schedule and activities, including stunts, pyrotechnics, special effects, aerial photography, amplified sound or use of animals: (Give dates and times and rain dates. Hours should include set-up, holding of sets and restoration.)

2. Approximate number of persons involved with the production, including cast and crew:

3. Anticipated need of City personnel, equipment or property:

4. Public areas in which public access will be restricted during production:

5. Describe alterations to public property:

6. Number and type of production vehicles to be used and location(s) where vehicles will be parked:

7. Location where crew will be fed, if not at filming location:

8. Location where extras will be held, if not at filming location:

9. Please attach map of anticipated street closure(s) or other public area use.

Applicant (production company representative):

\_\_\_\_\_ Date: \_\_\_\_\_

Name

\_\_\_\_\_  
Title

Application approved by **Lavon** representative:

\_\_\_\_\_ Date: \_\_\_\_\_

*The "Guidelines for Filming in **Lavon**, Texas" apply to all motion picture production in **Lavon**.*

*The Office of the City Manager may require the applicant to acknowledge receipt of the Guidelines prior to approving this application.*

*This page is left blank intentionally.*

## TIER 1 - PARTIAL EXEMPTION RACIAL PROFILING REPORT

**Agency Name:** LAVON POLICE DEPT.  
**Reporting Date:** 02/04/2016  
**TCOLE Agency Number:** 085212  
**Chief Administrator:** J. MICHAEL JONES  
**Agency Contact Information:** Phone: 972-843-4219  
Email: [Mike.Jones@CityofLavon.org](mailto:Mike.Jones@CityofLavon.org)  
Mailing Address:  
LAVON POLICE DEPT.  
P.O. Box 340  
Lavon, TX 75166

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

### Certification to This Report 2.132 (Tier 1) – Partial Exemption

#### Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

LAVON POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the LAVON POLICE DEPT. from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the LAVON POLICE DEPT. if the individual believes that a peace officer employed by the LAVON POLICE DEPT. has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the LAVON POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the LAVON POLICE DEPT.'s policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - (A) the race or ethnicity of the individual detained;
  - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

**I certify these policies are in effect.**

Executed by: **J. MICHAEL JONES**

Chief Administrator

LAVON POLICE DEPT.

Date: 02/04/2016

## **LAVON POLICE DEPT.Motor Vehicle Racial Profiling Information**

### **Number of motor vehicle stops:**

1. **494** citation only
2. **10** arrest only
3. **16** both
4. **520 Total** (4, 11, 14 and 17 must be equal)

### **Race or Ethnicity:**

5. **41** African
6. **15** Asian
7. **340** Caucasian
8. **124** Hispanic
9. **0** Middle Eastern
10. **0** Native American
11. **520 Total** (lines 4, 11, 14 and 17 must be equal)

### **Race or Ethnicity known prior to stop?**

12. **30** Yes
13. **490** No
14. **520 Total** (lines 4, 11, 14 and 17 must be equal)

### **Search conducted?**

15. **35** Yes
16. **485** No
17. **520 Total** (lines 4, 11, 14 and 17 must be equal)

### **Was search consented?**

18. **14** Yes
19. **21** No
20. **35 Total** (must equal line 15)

# LAVON POLICE DEPARTMENT

501B LINCOLN AVE.  
LAVON, TEXAS 75166

Date : 01/21/2016

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## Racial Profiling Statistics

01/01/2015 to 12/31/2015

### By Sex & Race Category

	Male	Female	White	Black	Hispanic	Asian/ Pac. Is.	Am. Ind./ Alaskan	Middle Eastern	Other	Total
<b>Type of Stop</b>										
Vehicle Stop	482	322	564	59	161	20	0	0	0	804
Subject Stop	15	1	13	2	1	0	0	0	0	16
Resident of Juris.	43	28	56	8	6	1	0	0	0	71
<b>Type of Violation Resulting in Stop</b>										
Moving	286	171	319	32	93	13	0	0	0	457
Equipment	76	39	87	8	18	2	0	0	0	115
License	61	28	44	7	38	0	0	0	0	89
Investigative	14	9	19	0	3	1	0	0	0	23
<b>Officer's Knowledge of Race Prior to Stop</b>										
Knew Race	15	15	25	1	3	1	0	0	0	30
Did Not Know Race	482	308	552	60	159	19	0	0	0	790
<b>Action Taken</b>										
Citation	313	181	320	37	122	15	0	0	0	494
Warning	233	152	292	32	54	7	0	0	0	385
Arrest	7	3	7	2	1	0	0	0	0	10
No Action	0	2	2	0	0	0	0	0	0	2
Other	0	3	2	0	1	0	0	0	0	3
<b>Type of Search Conducted</b>										
Consent	11	3	10	1	3	0	0	0	0	14
Consent Denied	0	0	0	0	0	0	0	0	0	0
Probable Cause	2	1	3	0	0	0	0	0	0	3
Inventory	3	1	2	2	0	0	0	0	0	4
Plain View	3	2	4	0	1	0	0	0	0	5
Suspicion	0	0	0	0	0	0	0	0	0	0
Incident to Arrest	5	2	6	0	1	0	0	0	0	7
Custodial Arrest	0	0	0	0	0	0	0	0	0	0
Odor Alcohol/Drugs	0	2	2	0	0	0	0	0	0	2
Drug Dog	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
<b>Crime /Violation Alleged</b>										
Warrant	6	0	5	0	1	0	0	0	0	6
Offense Against Person	3	2	4	0	1	0	0	0	0	5
Property Crime	3	0	3	0	0	0	0	0	0	3
Resisting Arrest	1	0	1	0	0	0	0	0	0	1
Drug Violation	1	4	3	1	0	1	0	0	0	5
DWI	2	2	3	0	1	0	0	0	0	4
Traffic Violation	389	230	432	47	123	17	0	0	0	619
Other	23	8	23	4	4	0	0	0	0	31
<b>Driver Age</b>										
Under 18	21	12	28	1	4	0	0	0	0	33
18 - 29	153	101	163	20	64	7	0	0	0	254
30 - 39	135	93	159	10	53	6	0	0	0	228
40 and over	188	117	227	30	41	7	0	0	0	305
<b>Sex</b>										
Male			341	35	108	13	0	0	0	497
Female			236	26	54	7	0	0	0	323



# LAVON POLICE DEPARTMENT

501B LINCOLN AVE.  
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01/21/2016

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## Racial Profiling Statistics

01/01/2015 to 12/31/2015

### By Age Category

	Under 18	18-29	30-39	40+	Total
<b>Type of Stop</b>					
Vehicle Stop	28	249	226	301	804
Subject Stop	5	5	2	4	16
Resident of Juris.	3	15	26	27	71
<b>Type of Violation Resulting in Stop</b>					
Moving*	12	146	125	174	457
Equipment	4	37	29	45	115
License	6	31	28	24	89
Investigative	2	6	9	6	23
<b>Officer's Knowledge of Race Prior to Stop</b>					
Knew Race	3	4	10	13	30
Did Not Know Race	30	250	218	292	790
<b>Action Taken</b>					
Citation	24	171	126	173	494
Warning	12	104	115	154	385
Arrest	0	2	5	3	10
No Action	0	0	0	0	0
Other	0	1	0	2	3
<b>Type of Search Conducted</b>					
Consent	2	9	3	0	14
Consent Denied	0	0	0	0	0
Probable Cause	0	0	0	0	0
Inventory	0	0	1	3	4
Plain View	0	3	1	1	5
Suspicion	0	0	0	0	0
Incident to Arrest	0	3	2	2	7
Custodial Arrest	0	0	0	0	0
Odor Alcohol/Drugs	0	2	0	0	2
Drug Dog	0	0	0	0	0
Other	0	0	0	0	0
<b>Crime /Violation Alleged</b>					
Warrant	0	3	3	0	6
Offense against Person	0	2	0	3	5
Property Crime	3	0	0	0	3
Resisting Arrest	0	0	0	1	1
Drug Violation	0	2	1	2	5
DWI	0	3	0	1	4
Traffic Violation	0	0	0	0	0
Other	4	11	7	9	31

# LAVON POLICE DEPARTMENT

501B LINCOLN AVE.  
LAVON, TEXAS 75166

01/21/2016

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## Racial Profiling Statistics 01/01/2015 to 12/31/2015

### Miscellaneous Totals

	Male	Female	White	Black	Hispanic	Asian/ Paf. Is.	Am. Ind./ Alaskan	Middle Eastern	Other	Total
<b>* Categories of "Moving" Violations</b>										
Speed	293	207	342	39	103	16	0	0	0	500
Lane Violation	19	6	21	2	2	0	0	0	0	25
Follow too Close	3	2	2	0	3	0	0	0	0	5
Fail to Signal	0	0	0	0	0	0	0	0	0	0
CVE	0	0	0	0	0	0	0	0	0	0
Traffic Sign/Signal	11	6	11	0	6	0	0	0	0	17
Seat Belt	2	0	0	1	1	0	0	0	0	2
Other	105	64	110	19	35	5	0	0	0	169
<b>Location of Stops</b>										
Interstate Hwy	0	0	0	0	0	0	0	0	0	0
US Highway	2	2	4	0	0	0	0	0	0	4
State Highway	333	182	370	35	97	13	0	0	0	515
County Road	5	3	7	0	1	0	0	0	0	8
City Street	128	113	160	23	55	3	0	0	0	241
Other	24	16	25	2	10	3	0	0	0	40
<b>Stops Resulting in Searches</b>										
Total Searches	11	5	11	3	2	0	0	0	0	16
Search of Driver	5	0	3	1	1	0	0	0	0	5
Search of Property	3	1	4	0	0	0	0	0	0	4
Sch Driver & Prop.	3	4	4	2	1	0	0	0	0	7
<b>Searches Duration Groups</b>										
0-15 Minutes	8	5	10	2	1	0	0	0	0	13
16-30 Minutes	1	0	1	0	0	0	0	0	0	1
30+ Minutes	0	0	0	0	0	0	0	0	0	0
<b>Contraband Found</b>										
Drugs / Alcohol	5	5	5	3	2	0	0	0	0	10
Currency	0	0	0	0	0	0	0	0	0	0
Weapons	1	0	1	0	0	0	0	0	0	1
Stolen Property	0	0	0	0	0	0	0	0	0	0
Other	2	0	2	0	0	0	0	0	0	2
<b>Stops Resulting in Arrests &amp; Citations</b>										
Citation	307	180	315	35	122	15	0	0	0	487
Arrest	1	2	2	0	1	0	0	0	0	3
Arrest & Citation	6	1	5	2	0	0	0	0	0	7

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2016 Comp Time Balances
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Available as of the  
01/30/2016 payroll  
In Hours:Minutes:  
seconds

Previous Month  
Jan. 16, 2015

Position

Organizational Support Office

City Services Coordinator	4:11:30	6:37:30
Accounting Clerk	27:21:30	26:47:00
Admin. Asst.	0:00:00	0:00:00
Total Organizational Support	31:33:00	33:24:30

Public Works Dept.

PW Operator #1	14:20:30	19:08:30
PW Operator #2	0:07:30	0:07:30
Total Public Works	14:28:00	19:16:00

Police Department

Officer 1	16:22:30	17:09:00
Officer 2	0:00:00	0:00:00
Officer 3	52:27:30	48:51:30
Officer 4	8:42:00	16:13:00
Officer 5	48:57:30	14:15:30
Officer 6	9:58:30	9:58:30
SRO	101:32:00	80:59:00
Court Clerk	0:00:00	0:00:00
Total Police Department	238:00:00	187:26:30

Grand Comp Time Total	284:01:00	240:07:00
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